



**Special Collections and University Archives**

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**Record Group 52  
Office of the Registrar**

**For Scholarly Use Only  
Last Modified September 27, 2024**

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**Indiana University of Pennsylvania  
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**Office of the Registrar; Record Group 52  
Indiana University of Pennsylvania, Special Collections and Archives  
33 boxes, 33 linear feet**

**Scope and Content Note**

The collection contains student records, enrollment reports, and other information and publications from the [Office of the Registrar](#).

**Processor Note**

Collection was re-housed and finding aid updated by Special Collections staff, Spring 2009.

**Content List**

**Box 1** Permanent Record Cards, 1898-1911, A-Dez

**Box 2** Permanent Record Cards, 1898-1911, Di-Hoz

**Box 3** Permanent Record Cards, 1898-1911, Hu-Mez

**Box 4** Permanent Record Cards, 1898-1911, Mi-Si

**Box 5** Permanent Record Cards, 1898-1911, Sk-Z

**Box 6** Extension Class Cards, (Correspondence Courses) 1920-1928, A-Br

**Box 7** Extension Class Cards, 1920-1928, Braz-Cri

**Box 8** Extension Class Cards, 1920-1928, Cri-Lute

**Box 9** Extension Class Cards, 1920-1928, Luth-Mil

**Box 10** Extension Class Cards, 1920-1928, Mil- Rob

**Box 11** Extension Class Cards, 1920-1928, Rob-Sen

**Box 12a** Extension Class Cards, 1920-1928, Sev-Sti

**Box 12b** Extension Class Cards, 1920-1928, Sti-Wat

**Box 12c** Extension Class Cards, 1920-1928, Wat- Zon

**Box 13 Term Grade Books, Fall 1891 – Summer 1899 (1-24)**

1. 1891 Fall
2. 1892 Winter, Spring, Fall
3. 1893 Winter, Summer, Fall
4. 1894 Winter, Summer, Fall
5. 1895 Winter, Summer, Fall
6. 1896 Winter, Summer, Fall

7. 1897 Winter, Summer, Fall
8. 1898 Winter, Summer, Fall
9. 1899 Winter, Summer, Fall

**Box 14 Term Grade Books, Fall 1899 – Winter 1904 (25-38)**

1. 1899 Fall
2. 1900 Winter, Spring, Fall
3. 1901 Winter, Spring, Fall
4. 1902 Winter, Spring, Fall
5. 1903 Winter, Summer, Fall
6. 1904 Winter

**Box 15 Term Grade Books, Spring 1904 – Winter 1908 (39-50)**

1. 1904 Summer, Fall
2. 1905 Winter, Spring, Fall
3. 1906 Winter, Spring, Fall
4. 1907 Winter, Spring, Fall
5. 1908 Winter

**Box 16 Term Grade Books, Spring 1908 – Fall 1911 (51-61)**

1. 1908 Spring, Fall
2. 1909 Winter, Spring, Fall
3. 1910 Winter, Spring, Fall
4. 1911 Winter, Spring, Fall

**Box 17 Term Grade Books, Winter 1912 – Fall 1914 (62-70)**

1. 1912 Winter, Spring, Fall
2. 1913 Winter, Spring, Fall
3. 1914 Winter, Spring, Fall

**Box 18 Term Grade Books, Winter 1915 – Fall 1917 (71-79)**

1. 1915 Winter, Spring, Fall
2. 1916 Winter, Spring, Fall
3. 1917 Winter, Spring, Fall

**Box 19 Term Grade Books, Winter 1918 – Spring 1920 (80-87)**

1. 1918 Winter, Spring, Fall
2. 1919 Winter, Spring, Fall
3. 1920 Winter, Spring,
4. Optional Studies, 1905-1907

**Box 20 Course Grade Books, 1920–1928**

1. Mathematics, September 1920 – Summer 1928
2. Home Economics Curriculum 1920 – 28
3. Preparatory Subjects, 1920–1927
4. Public School Art Curriculum, 1920–1928
5. Public School Music Curriculum, September 1920 – Summer 1926

6. School Arts: Handwork, Drawing, Music, Sewing, & Prevocational Education, 1920–1921 to June 1923

**Box 21 Course Grade Books, 1920–1928**

1. Educational Psychology, 1923 Summer Session
2. Nature Study – Science and Geography, 1928
3. Teaching of Sciences in High School and Junior High School- High School Biology, Economic Biology & Astronomy- Teaching of Junior High Science & Chemistry (Nature Study – Teaching of Geography-Agriculture, Physics), 1920–1921
4. Social Studies, 1920–1928
5. Student Teaching and School Efficiency and Techniques of Teaching, 1920–1928

**Box 22 Course Grade Books, 1920–1928**

1. English & Foreign Language, 1920-1921 to January 1925
2. Library Science, 1924-1928
3. English and Library Science, 1927-1928
4. Educational Biology, Introductory to Teaching, Supervision & Administration, Educational Sociology, Purpose of Organization & Development of Junior and Senior High Schools, Rural School Management, Primary Reading, Primary Subjects, Teaching of Arithmetic, History of Education, 1924-1928
5. Teaching of Primary Reading, Primary Theory, Educational Biology, Introduction to Teaching, Educational Sociology, History of Organization and Education of Pennsylvania, The Teaching of Primary Theory, Purposes, Organization and Development of Junior High School, Teaching Primary Reading, Elementary Administration and Supervision, 1927–1928

**Box 23 Course Grade Books, 1920–1928**

1. Commercial Curriculum, 1920–1921 to August 1925
2. Commercial Curriculum Department #2, September 1923 to January 21, 1928
3. Altoona Branch Campus, 1922–1923
4. Four Year Curriculum in Music, 1926–1928
5. For the Preparation of Teachers and Supervisors

**Box 24 Course Grade Books, 1920–1928**

1. Guidance, Education Story, Children's Literature and Storytelling, Principles of Education, Juvenile Literature, Psychology, Educative Measures, 1925–1928
2. Drawing, Music, Prevocational Education, Penmanship, Health & Hygiene, 1922 to January 1925
3. Physical Education, Music, Drawing, Penmanship, Health & Hygiene, 1924–1925 to Summer 1926
4. Physical Education, Music, Drawing, Penmanship, Health & Hygiene, Summer 1926 to 1928
5. Education, 1920–1923
6. Education, 1923–1925

**Box 25 Course Grade Books, 1927–1928; Graduate, 1929-1938; Course Exams, 1894-1913; and Registration Book, 1875-1886**

1. Physical Education, Music, Drawing, Penmanship, Health & Hygiene, 1927–1928
2. Graduates, 1929–1938
3. Course Exams, 1894–1913
4. Registration Book, 1875–1886

**Box 26**

1. Indiana Normal Conservatory of Music: Term Grade Book of Music Students taking a regular course, 1910–1912 & Term Grade Book, 1912–1914
2. Term Grade Book of Students Taking Full Course, 1914–1915
3. General Board Ledger, no date
4. State Board Minute Book, July 1, 1878 – June 21, 1912
5. State Board Minute Book, 1912–1928

**Box 27 Registration Ledger, 1896–1905****Box 28 Grade Book, 1878–1889****Box 29 Grade Books, 1881–1889 & 1892-1896****Box 30 Registration Ledger, 1875–1896, Gentlemen****Box 31 Registration Ledger, 1875–1896, Ladies****Box 32 Enrollment Reports (21 folders)**

1. Indiana University of Pennsylvania enrollment statistics, Fall 1981–1984
2. Post Session, 1981-1983 Registration II Graduates Only
3. Main Session, 1981-1982 Registration II All
4. Pre-Session, 1981 Undergraduates Only
5. Faculty Professional Development Programs, 1987–1988
6. IUP Enrollment Statistics
7. Post Session, 1981-1983 Registration II Undergraduates Only
8. Spring Session, 1980-1985 Undergraduates Only
9. Enrollment Trends, 1980–1984
10. IUP Enrollment Statistics
11. Fall Session, 1980-1984 All Students
12. Pre-Session, 1981 Graduate Students Only
13. Spring Session, 1980-1985 All
14. Provisional College Certificates Registered, 1916–1921
15. Department of Public Instruction Partial Certificate
16. Department of Public Instruction Standard Certificate
17. State Normal Diplomas Registered, 1886–1924
18. IUP Enrollment Statistics, 1960-1974
19. Final Student Enrollment, Fall 1996
20. IUP Enrollment Statistics (Graduates by Class), 1876-1975
  - a. Graduates by Classes, 1876-1958

- b. Baccalaureate Degrees, 1927-1967
  - c. Bachelor of Science in Education, 1954-1964
  - d. Business Education Graduates, 1954-1964
  - e. Bachelor's Degrees, 1927-1971
  - f. Master's Degrees, 1958-1972
  - g. Graduates by Classes, 1941-1966
  - h. Bachelor's and Master's Degrees, 1960-1970
  - i. Degrees and Certificates Awarded, 1876-1972
  - j. Number of Graduates and Undergraduates, 1974-1975
21. Miscellaneous Enrollment Reports, 1948-1951
- a. Encyclopedia Americana: Student Enrollment Report, 1950
  - b. Commonwealth of Pennsylvania, Department of Public Instruction, Teacher Education and Certification: 1948-1951 Graduates who wish to become teachers, 1948-1951
  - c. Seventh-Day Adventist Student in Colleges and Universities, 1950
  - d. The American Association of Colleges for Teacher Education, Inquiry to Teachers Colleges and Colleges of Education, Inventory concerning Scholarships, Student Loans, and Outside Employment, 1949
  - e. Questionnaire on Institutions of Higher Learning, 1948-1949
  - f. Pertaining to Registrars (Mary Esch), Colleges and Universities – A Check List, no date (1950)
  - g. The Teacher's Bill of Rights, no date (1950)
22. Enrollment Statistics and Deferment Correspondence about Draft (Korean War and Vietnam War), 1950-1963 (see also Record Group 68)
23. Registrar: Brochures and Website Information, 2020s

**Box 33 Registrar (8 folders)**

- 1. Enrollment Statistics, 1977-1989
- 2. Progression Statistics, 1983-1989
- 3. Enrollment Statistics, 1971-1972 to 1991-1992
- 4. Integrated Marketing and Enrollment Management, Consultation Report, January 2007
- 5. Enrollment and Fact Sheets, 2000s-2020s
  - a. Bookmarks: Enrollment
- 6. Course Schedules, 1986-1988
  - a. Course Schedule, Summer 1986
  - b. Undergraduate Course Schedule, Fall 1986
  - c. Undergraduate Course Schedule, Spring 1987
  - d. Undergraduate Course Schedule, Fall 1987
  - e. Undergraduate Course Schedule, Spring 1988
  - f. Graduate Course Schedule, Spring 1988
- 7. Course Schedules, 1988
  - a. Undergraduate Course Schedule, Summer 1988
  - b. Undergraduate Course Schedule, Fall 1988
  - c. Graduate Course Schedule, Fall 1988
- 8. Course Schedules, 1989
  - a. Undergraduate Course Schedule, Spring 1989
  - b. Graduate Course Schedule, Spring 1989

- c. Undergraduate Course Schedule, Summer 1989
- d. Undergraduate Course Schedule, Fall 1989

**Box 34 Registrar: Course Schedules and Schedule of Classes, 1990-2011 (32 folders)**

Electronic from Summer 2011-Present (available upon request) and on Registrar's Website:

[Select a Term \(iup.edu\)](#)

1. Course Schedules, 1990
  - a. Undergraduate Course Schedule, Spring 1990
  - b. Undergraduate and Graduate Course Schedule, Summer 1990
  - c. Undergraduate Course Schedule, Fall 1990
2. Course Schedules, 1991
  - a. Graduate Course Schedule, Spring 1991
  - b. Undergraduate Course Schedule, Spring 1991
  - c. Undergraduate and Graduate Course Schedule, Summer 1991
  - d. Graduate Course Schedule, Fall 1991
  - e. Undergraduate Course Schedule, Fall 1991
3. Course Schedules, 1992
  - a. Undergraduate Course Schedule, Spring 1992
  - b. Graduate Course Schedule, Spring 1992
  - c. Undergraduate and Graduate Course Schedule, Summer 1992
  - d. Undergraduate Course Schedule, Fall 1992
  - e. Graduate Course Schedule, Fall 1992
4. Course Schedules, 1993
  - a. Undergraduate Course Schedule, Spring 1993
  - b. Graduate Course Schedule, Spring 1993
  - c. Undergraduate Course Schedule, Summer 1993
  - d. Undergraduate Course Schedule, Fall 1993
  - e. Graduate Course Schedule, Fall 1993
5. Course Schedules, 1994
  - a. Undergraduate Course Schedule, Spring 1994
  - b. Graduate Course Schedule, Spring 1994
  - c. Undergraduate and Graduate Course Schedule, Summer 1994
  - d. Undergraduate Course Schedule, Fall 1994
  - e. Graduate Course Schedule, Fall 1994
6. Course Schedule, 1995
  - a. Course Schedule, Spring 1995
  - b. Course Schedule, Fall 1995
7. Course Schedule, Summer and Fall 1995
8. Course Schedule, Spring 1996
9. Course Schedule, Summer and Fall 1996
10. Course Schedule, Spring 1997
11. Course Schedule, Summer and Fall 1997
12. Course Schedule, 1998
  - a. Course Schedule, Spring 1998
  - b. Course Schedule, Summer 1998
  - c. Course Schedule (combined), Summer and Fall 1998=
13. Course Schedule, Spring 1999

14. Course Schedule, 1999
  - a. Course Schedule, Summer 1999
  - b. Course Schedule (combined), Summer and Fall 1999
15. Course Schedule, Spring 2000
16. Course Schedule, Summer 2000
17. Schedule of Classes, Fall 2000
18. Schedule of Classes, Summer 2001
19. Schedule of Classes, Spring 2003
20. Schedule of Classes, Spring 2004
21. Schedule of Classes, Spring 2005
22. Schedule of Classes, Summer 2005 and Fall 2005
23. Schedule of Classes, Spring 2006
24. Schedule of Classes, Summer 2006 and Fall 2006
25. Schedule of Classes, Spring 2007
26. Schedule of Classes, Summer 2007 and Fall 2007
27. Schedule of Classes, Spring 2008
28. Schedule of Classes, Winter 2008 and Spring 2009
29. Schedule of Classes, Summer 2009 and Fall 2009
30. Schedule of Classes, Winter 2009 and Spring 2010
31. Schedule of Classes, Summer 2010 and Fall 2010
32. Schedule of Classes, Winter 2010 and Spring 2011 (end of printed schedules)