



Special Collections and University Archives

**Ruby Maxwell Collection
Manuscript Group 114**

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Last Modified November 7, 2014**

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Ruby Maxwell Collection, Manuscript Group 114
Indiana University of Pennsylvania, Special Collections and University Archives
1 box, 1 linear foot

Biographical Note

Ruby Maxwell (January 14, 1891-February 15, 1999) graduated from Indiana State Normal School in 1912, and went onto become a teacher. At the age of 108, Ruby Maxwell passed away in New Kensington, Westmoreland County, Pennsylvania.

Scope and Content

The Ruby Maxwell Collection consists of several items and materials used by Ruby as a student while attending Indiana Normal School. School notebooks, texts and instructional teaching aids, crafting catalogues, teaching and lesson plans are items contained in the collection. There is also the *Annual Catalogue of the Indiana Normal School of Pennsylvania*, 1908-1909, and 1909-1910.

Provenance

The collection was donated to the IUP Special Collections and University Archives by the estate of Ruby Maxwell in 1999.

Restrictions

None.

Processor

Collection processed by Special Collections staff, 2009.

Container List

Box 1

1. Box of *Counting House* Paper Fasteners, McKown-Carnes Company: Pittsburgh, Pennsylvania.
2. Box of *Herald Square* Loose Leaf Patches, F.W. Woolworth Company Stationary Section.
3. Box of School Series Scholastic Pen, Joseph Gillott and Sons.
4. Box of Gummed Stars, Dennison Manufacturing Company: Framingham, Massachusetts.
5. Cardboard cutouts of a Goose
6. *Indiana Normal Students' Hand Book*. Indiana, Pennsylvania: Young Men's Christian Association of the Indiana State Normal School, 1911-1912.
7. *Hammett's Weaving Materials Manual Art Supplies - Looms*. Cambridge: J.L. Hammett Company.
8. McLester, Amelia, *Jack and Sue*. Nashville: The Augsburg Publishing Company, Inc., 1936.
9. Atwood, Wallace, *Seeing the World*. Boston: Ginn and Company, 1920.
10. *Handbook of Modeling*. Indianapolis: American Art Clay Company, 1929.
11. Goodhue, Lincoln, *Sensible Seat Work*. Chicago: Ideal School Supply Company, 1923.

12. *Rinehart's Indians*. Omaha: F.A. Rinehart, 1899.
13. Henderson, Helen, *Good Parties*. Pittsburgh: Home Institute, Inc.
14. Carver, George, *Elements of English Composition*. Garden City, New York: Doubleday, Doran, and Company, 1931.
15. *Woodcraft Projects*. Bay City, Michigan: The Woodcraft Corporation.
16. *Student Themes: University of Pittsburgh*. Percival Hunt, 1932.
17. Buswell, Guy and William Wheeler, *The Silent Reading Hour Primary Book*. Chicago: Wheeler Publishing Company, 1926.
18. George, Marian, *The Primary Plan Book: December*. Chicago: A. Flanagan Company.
19. Petticrew, Nellie and Nellie McCabe, *Teachers Everyday Plans for All Grades: Autumn Number*. Dansville, New York: F.A. Owen Publishing Company, 1907.
20. Petticrew, Nellie and Nellie McCabe, *Teachers Everyday Plans for All Grades: Spring Number*. Dansville, New York: F.A. Owen Publishing Company, 1907.
21. *Thirty-Fifth Annual Catalogue of the Indiana Normal School of Pennsylvania*. Indiana, Pennsylvania: State Normal School, 1909-1910.
22. *Thirty-Fourth Annual Catalogue of the Indiana Normal School of Pennsylvania*. Indiana, Pennsylvania: State Normal School, 1908-1909.
23. Various Sales Flyers from H.L. Wild
24. Various Mailer Catalogues from H.L. Wild
25. *Arts and Crafts (Formerly the Rugcrafter Magazine)*. Clearfield, Pennsylvania: The Rugcrafter Publishing Company.
26. *Helps and Hints for Elementary Teachers: A Handbook of Ideas and Materials*. Columbus: Charles E. Merrill Company, 1946-1947.
27. Pages torn from book on animals
28. *Catalog of Craft Supplies*. New York: American Handicrafts Company, 1946.
29. Burgess, Thornton, *Wild Flowers We Know*. Racine, Wisconsin: Whitman Publishing Company, 1929.
30. Starke, Henrietta, *Silhouette Border Patterns*. Springfield, Massachusetts: Milton Bradley Company.
31. *Magnus Catalog of Handicraft Materials*. New York: Magnus Craft Materials, 1954.
32. Bemis, Elizabeth, ed. *Little Citizens of the Great Round World and Their Flags*. Dansville, New York: F.A. Owen Publishing Company, 1918.
33. Miscellaneous folder
 - a. 2 Composition Books filled with cutouts and notes
 - b. Photograph by Ruth Alexander Nichols titled *The Five Senses: III*
34. Stories and Crafts folder
 - a. Puppydog story book
 - b. Cutouts of pictures
 - c. Notes2 handmade books about birds
35. Teaching and Lesson Plans folder
 - a. Reading list for the *Methods of Teaching Orthogenic Classes* from the University of Pittsburgh.
 - b. Reading List for *Industrial Arts* from The University of Pittsburgh

- c. Typed Paper on Lesson Planning
 - d. Loose leaf papers, some blank, some with writing
36. Crafting Catalogues folder
- a. *Pepperell Yarnes and Handicraft*. Manufactured by Pepperell Braiding Company. East Pepperell, Massachusetts.
 - b. *Brushes, Dusters, and Mops: How to Make Them*. Chicago: Magnus Brush Materials, 1932.
 - c. *Brush Construction*. Chicago: Magnus Brush Materials, 1932.
 - d. *Loop Stitch*. Cambridge, Massachusetts: Art-Craft Industries. Harmony, Margaret, "Transforming A Cheese Box".
37. Craft Items folder
- a. Cutouts
 - b. Yarn Pieces