



Special Collections and University Archives

**Record Group 19
University School**

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Last Updated May 17, 2018**

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University School; Record Group 19
Indiana University of Pennsylvania; Special Collections and University Archives
70 boxes; 70 linear feet

Scope and Content Note

Information in this collection dates from 1913 to 2002, and a Keith Reunion was held in Keith Hall in 2014. Indiana native Jimmy Stewart ([Manuscript Group 200](#)) attended the Model School in Wilson Hall from [first grade in 1915-1916](#) to [ninth grade in 1923-1924](#). This collection contains yearbooks and other publications, grade books, memorabilia, information about reunions, and photographs related to the Model School that was held in Wilson Hall (Indiana State Normal School), and later the Keith Laboratory Training School in Keith Hall (Indiana State Teachers College), and it eventually became the University School in Davis Hall at Indiana University of Pennsylvania (IUP). The University School collection represents information about student teaching, curriculum, and students who attended primary and secondary school between 1913 and 2002. More information is available online in [IUP Publications](#).

Provenance

This collection was donated before and after the University School closed.

Restrictions

None, this collection is open for research. Property rights reside with Indiana University of Pennsylvania (IUP), and the IUP Special Collections and University Archives. Literary rights are retained by the creators of the records and their heirs. For permissions to reproduce or publish, please contact the [Special Collections Librarian and University Archivist](#).

Processor

The collection was organized and the finding aid was updated by Harrison Wick on May 17, 2018.

Contents List

Box 1 University School: Keith Junior High School Yearbooks (5 folders)

Arrow, 1924-1938 (moved to Stabley Second Floor)

1. The Arrow, May 1924-May 1925
2. The Arrow, December 1926-May 1927
3. The Arrow, April 1928-1930
4. The Arrow, 1931-1932
5. The Arrow, 1938

Box 2 University School: Keith Junior High Yearbooks (21 folders)

Acorn, 1939-1952 (moved to Stabley Second Floor)

1. The Acorn, 1939-1942
2. The Acorn, 1943-1945
3. The Acorn, 1946

4. The Acorn, 1947
5. The Acorn, 1948
6. The Acorn, 1949
7. The Acorn, 1950
8. The Acorn, 1951
9. The Acorn, 1952
10. The Acorn, 1953
11. The Acorn, 1954
12. The Acorn, 1955
13. [The Acorn, 1956](#)
14. The Acorn, 1957
15. The Acorn, 1958
16. The Acorn, 1959
17. The Acorn, 1960
18. The Acorn, 1961
19. The Acorn, 1962-1963
20. The Acorn, 1964
21. The Acorn, 1965

Box 3 University School: Keith Junior High School Material (12 folders)

Moved to Stabley Second Floor

1. Young People's History of Indiana County; 9th Grade; 1936
2. Junior Historians - Certificate of Membership 1953
 - a. Conference Program
 - b. Letterhead
 - c. Handbook
3. Correspondence and Plans
 - a. Construction of Keith Lab School
4. Training School
 - a. "The Indiana Town Plan" (9th Grade Citizenship Project)
 - b. Keith School Library Procedures
 - c. Model School Entertainment
5. Commencement and Other Programs
6. Commencement, 1951
 - a. *Opportunities Unlimited*
 - b. "Untitled" Play
7. Reunion Booklet, June 7, 1969
8. University School Publications
9. Miscellaneous Records and Reports
 - a. 1951-1952 Report
 - b. "The Indiana Town Plan" (9th Grade Citizenship Project) (two copies)
 - c. Newspaper article about "*New Positions and course at local college*"

- d. Progress Record
- 10. Student Teacher's Handbook, 1954
- 11. Student Teacher Unit Plans for English Program, 1948-1949
- 12. Psycho - Educational Bureau - Purposes and Services

Box 4 (7 folders) moved to Stabley Second Floor

University School

Keith Junior High School Material

- 1. Junior Dramatics Club Minutes, January 1949-May 1951
- 2. Lab Times, 1949-1951
- 3. Keith Elementary News, 1951-1957
- 4. Tomahawk, 1958-1960
- 5. Keith News, 1950-1951
- 6. Other Student Publications and Newspapers
 - a. The SJC
 - b. The Chatter-Box
 - c. Summer Times
 - d. The First Grade Press
 - e. Junior Penn
 - f. Little Page
 - g. The Crier
 - h. The Scoop
 - i. Sixth Grade News
- 7. Model-Training-Laboratory-Keith School Reunion, 1969

Box 5 (54 folders) moved to Stabley Second Floor

University School

Keith School/Davis Learning Research Center

- 1. Explanation About Learning Research Center From Dr. Leach and a Dedication Program of Davis Learning Research Center and The Pechan Health Center, May 24, 1969
- 2. Learning Research Center Teacher Comments
- 3. Learning Research Center
 - i. Phi Delta Kappa Areas of Cooperation
 - ii. Conferences on Learning Research Center
- 4. National Education Association
- 5. Newsletter, Department of Public Institutions
- 6. News Release
 - a. Youth News
- 7. Observations Elementary Pre-student Teaching
- 8. Ohio Projects, Education Changing
- 9. Learning Research Center, 1966 Projects to Join
- 10. Pennsylvania Information

- i. State Employees Retirement System, 1954
 - ii. Facts about Pennsylvania for Young Citizens, 1955
 - i. Road Map of Pennsylvania, 1949
11. Placement and Student Teaching Meeting, 1964
12. Policies of Keith School
 - a. Pupil Awards of Keith School
 - b. Program Planning Form for Students
13. Library Resource Lists
14. Programs I, 1957-1961
15. Programs II, 1948-1955
16. PSEA Information
17. Professional Growth and Development
 - i. Instructional Materials, September 20, 1956
 - ii. Planning, August 20, 1956
 - iii. Manual, 1956
18. Programmed Materials and Teaching Machines
19. Public Address System (Boger-Presto)
 - i. Instructions
20. Public Relations and Publicity Reports
21. Reading in Relation to Mass Media
22. Letters of Recommendation, 1962-1965
23. Approval Form for Summer Recreation
24. Regulation and Policies Keith School
25. Rules Regarding Report Cards
26. Keith School Rifle Team
27. Report of Department of Public Institution, 1960-1961
28. Report of Middle States Association of Colleges and Secondary Schools, August 1953
29. Indiana State teachers college Research
 - a. Directions for the Preparation of Research paper Manuscripts
 - b. Report of the study of Evaluation of Student Teaching
 - c. Meeting Notice Memo
 - d. *Help Needed and Received by Students Teachers*. Essay by Vernon C. Lingren
 - e. Study results for essay by Vernon C Lingren
 - f. Letter to Mr. Hoenstine
30. Sayings Newsletter
 - a. April-May 1959
 - b. September 1964
 - c. November 1964
31. Scholarships Awarded for the 1960-1961 Academic Year
32. The School Bell, January 1957
33. School Patrol Kennywood Picnic
34. Keith School Science Curriculum and Science Seminar (Berg Plan)

35. Scoreboard
36. Keith School Secretary Position Classification
37. Slippery Rock Student Teachers
38. Keith School Space Utilization
39. Keith School Special Days or Weeks
40. Keith School Spiritual Enrichment Week
41. Stabley Library Film and Publication
42. Study of Student Teaching Grade - **Some Restricted**
43. Supervision of student Teaching Course Outline
44. Supervisors Summary Statements
45. Summer School, 1958
46. Summer School, 1959
47. Summer School, 1960 and Science Student Teaching
48. Summer School, 1962
49. Summer School, 1962
50. Summer School, 1964
51. Keith School, Supervisors
52. Summer School Information Sheets and Application, 1958
53. Keith School Supplies and repair, 1959-1960
54. Keith School Supplies and Equipment, 1960-1962

**Box 6 (6 volumes) moved to Stabley Second Floor
University School**

1. Student Council Report Minutes, 1959-1060, May 1965
2. Atlas Science Tablet for Laboratory Notes and Drawings of Chemistry Set of 4, 1911-1912
3. Handbook for supervising teachers Elementary Department, Keith School Indiana state College, 1960

Box 7 (43 folders)

University School, Keith Junior High School

1. Tape Recorder
2. Television
3. Tests Achievement
4. Reading Test Material
5. Test Of Mental Maturity, 1951
6. Achievement Tests, 1963-1964 **Restricted**
7. Guidance Tests, 1949-1962
8. Teaching Load
9. Mental Ability test, 1959
10. Reading Test, 1958-1959
11. Textbooks Used
12. Transparencies - Overhead

13. Transportation Forms
14. Ushers - Central Western Educational Conference
15. World Book Research Project
16. Visucom, Vol. 2, No. 3; Vol. 2, No. 1; Vol. 1, No. 6; Vol. 2, No. 4
17. Tomahawk, March 6, 1962
18. The Penn, Friday, October 26, 1984
19. Standard Sports Areas Manuel
20. Record Book of Register of Medical Examinations, 1938-1939
21. The Elementary Course of Study, Bulletin 233-B, 1949
22. The Guide for the Supervising Teacher, September 1963
23. Professional Education Program Report, May 1964
24. Information for Prospective Students IUP, September 1968
25. Articles on The Lab School
26. Alumni News Bulletin ISTC, May 1951 and Keith Reunion list
27. Article about the Keith school and college
28. Manual of Procedures and Conditions for Employment for Professional and Non Professional Staff Members, February 17, 1967
29. Fact Sheet on IUP, 1968-1969, Calendar of Events of IUP, 1968-1969, Map of IUP, and the Directory of Staff Members Responsible for the Supervision and Assignment of University
30. University Senate Descriptions, Rules and Regulations
31. Keith School Reunion Papers and Articles
 - a. "Is the Laboratory School Worth Saving?" By John F. Ohles, Fall 1967
 - b. "An Evaluation of the Relative Importance of the Various Function Performed by a Campus University School." By James B. Jackson, Fall 1967
 - c. Letter from Jimmy Stewart
 - d. "Keith School Important to ISTC," Indiana Evening Gazette, Page 1, September 16, 1958
 - e. Model- Training –Laboratory- Keith School Reunion
32. Social Studies Department at the Keith School
33. John Sutton Hall A Victorian Restoration, February 1978
34. Keith School Research Center, 1966 and Memo of Changes, 1968
35. Keith Alma Mater Class of 1951 – Music
36. Manual of Administrative Organization, Policies, Regulations ISTC, September 1962
37. Bible School Information, March 9, 1954
38. Closing of Keith School
39. Curriculum Planning
40. Curriculum Planning
 - a. Elementary Math
 - b. Elementary Science
 - c. Elementary Social Studies
41. Experimental Learning Center Proposal, April 1964
42. Job Analysis

- a. Director of Keith School, Director of Placement
- 43. Nationwide Insurance
- 44. Recording Tapes (5 total)

Box 8

University School

Keith Junior High School

- 1. Team Teaching
 - a. Forms and Plans
- 2. Mrs. Ianni "Educational Tidbits" Handbook, October 1967
- 3. APSCUF Journal, May 1968
- 4. Curriculum Grades 1-6
- 5. Objectives of Instruction
- 6. Curriculum Development Materials, 1968-1969
- 7. Preschool and Primary Education Project, 1967-1968
- 8. Information Pamphlets
 - a. Pennsylvania Association for Higher Education Pamphlets
 - b. RCA Instructional Systems
 - c. Stanford Complex Information
 - d. Today's Health Magazine, March 1969
 - e. Alumni News Bulletin IUP, March 1968
 - f. Information Booklet IUP, March 1968
 - g. Teachers Edition, March 1969
 - h. McGraw-Hill Sound Seminar Series, 1969
 - i. Scholastic Teacher Edition, March 1969
 - j. Reading Pacesetters, 1968
- 9. Continuous Progress Plan at Falk School, 1966
- 10. Allegheny Educational Broadcast Council, Inc., October 24, 1968
- 11. A.J. Stuart Papers
 - a. Read Skill Level Cards
 - b. Eastchester Public Schools, New York
 - c. Avon, Connecticut
 - d. The Pennsylvania State University College of Education Department of Education References
 - e. Materials for Kindergarten, 1967
 - f. Physical Education in the Elementary Project
 - g. "The Demise of Betsy's Library" By Ernest Roc, February 15, 1969
 - h. Evaluation Activities of the Department of Public Instruction
 - i. Development and field testing of the Pennsylvania inventory of Cultural Appreciations
 - j. Evaluation of individual projects by experimental quasi-Experimental, and Other Means

- k. Program Development and Evaluation
- 12. Listen, Look, Learn multi- Media Reading Program, May 1968
- 13. Oral-Aural-Visual Program for Teaching Language Arts for Grade 9, 1968
- 14. ERIC Program, 1969
 - a. March 1969; February 1969; October 1968; November 1968; Newsletter 2, Winter 1968/1969, Brochure
- 15. A Proposal for a Community Resources Workshop for St. Joseph County Indiana, 1969
- 16. Prentice Hall, Inc. Publishers Information
- 17. Scholastic Teachers Edition, March 14, 1969, March 28, 1969
- 18. Primary Activities Publication, March-April 1969
- 19. Individualizing in Elementary, Duluth Public Schools, 1968
- 20. Awards Presented to "Voice of Democracy" winners.
- 21. Rheem Co. Educational Products Catalog
- 22. Television co-operative Program
- 23. Other elementary School Programming
 - a. Villa Creata Elementary School
 - b. Lansing School District
- 24. Using Discovery-oriented Procedures
- 25. Keith School Office Publications
 - a. *Mathematics Skill Builder* by Joseph Schutz, April 11, 1968
 - b. *Stimulate Cognitive Functioning and Achievement through Oral Language Development*, May 20 1968
- 26. Inquiry and Decision making in the Campus school, University of Wisconsin-Milwaukee, 1968
- 27. Other Lab School Programs
- 28. Pennsylvania Department of Public Instruction, 1967
 - a. Materials and Equipment for Reading Instruction; Comprehension Reading; Speech Education; Literature for the Young Child; Supervision in Language Instruction
- 29. Keith School Philosophy
- 30. Scholastics
 - a. Junior Scholastic, September 20, 1968
 - b. Science World, September 13, 1968
 - c. Scholastic Comprehensive Catalog, 1968
 - d. News Ranger
 - e. News Trails
 - f. News Pilot
 - g. New Explorer
 - h. Young Citizen
 - i. NewsTime
- 31. Math Lab School Newspaper Article
- 32. Ordering Materials
- 33. Newspaper Article "Pilot Science Program at Shannock School"

34. Center for Lab School Study; Lab School Research Study
35. The non-Graded School
36. Armstrong School District, Curriculum Center
37. Education Research on Reading in Elementary School
38. Targets for Tomorrow
39. Reports, Function in Cooperation with Parent Institution, Experimental Individualization, International Education Report
40. Programs of Special Interest
41. Laboratory School, Administrators Association, February 1968

Box 9 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, A-Cri (students born before 1965)

Box 10 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, Cro-Ham (students born before 1965)

Box 11 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, Ha-Lee (students born before 1965)

Box 12 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, Leh-Nix (students born before 1965)

Box 13 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, No-Smy (students born before 1965)

Box 14 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, Sn-Z (students born before 1965)

Box 15 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, A-CI (students born 1965-1979)

Box 16 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, CI-F (students born 1965-1979)

Box 17 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, G-Kr (students born 1965-1979)

Box 18 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, Ku-M (students born 1965-1979)

Box 19 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, N-Sh (students born 1965-1979)

Box 20 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, Sh-T (students born 1965-1979)

Box 21 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, V-We (students born 1965-1979)

Box 22 Restricted (Box was relocated to Robert Shaw Building)
Student Academic Records, We-Z (students born 1965-1979)

Box 23 Restricted

1. Grade Book, 1936-1940
2. Grade Book, 1933-1937
3. Grade Book, 1913-1915
4. Grade Book, 1897-1906
5. Grade Book, 1940-1942
6. Grade Book, 1925-1930
7. Grade Book, 1930-1936
8. Grade Book, 1920-1932
9. Grade Book, 1914-1920
10. Grade Book, 1923-1926

Box 24 Miscellaneous Restricted Records (Box was relocated to Robert Shaw Building)

1. Tests Prior to 1947-1989
2. Potential Failures
3. Speech Therapy, Dr. Brungard
4. Study of Student Teaching Grades
5. Summer School, 1963
6. Achievement Test, 1958-1960
7. Achievement Test, 1960-1965
8. Group Records
9. Transcript Grades
10. Promotion Lists
11. Grade Placement and Stained Scores
12. Student Teachers and Interns

Box 25 Miscellaneous Restricted Records (Box was relocated to Robert Shaw Building)

1. Grade Promotions, 1909-1922
2. Grade Promotions, 1922-1929

Box 26 Restricted (Box was relocated to Robert Shaw Building)
Student Files, A-Ca

Box 27 Restricted (Box was relocated to Robert Shaw Building)
Student Files, Ch-Gr

Box 28 Restricted (Box was relocated to Robert Shaw Building)
Student Files, Gr-Ku

Box 29 Restricted (Box was relocated to Robert Shaw Building)
Student Files, Ku-My

Box 30 Restricted (Box was relocated to Robert Shaw Building)
Student Files, Ne-Say

Box 31 Restricted (Box was relocated to Robert Shaw Building)
Student Files, Si-Y

Box 32 University School: China Curriculum (18 folders)

1. China Teaching Workbook
2. Teacher Planning/Handbooks
3. Teaching About China, 1983
4. University School Curriculum
5. Curriculum Guide, Level 1
6. Contemporary Family Life: Rural China
7. Magic of Chinese Music
8. CEEDE; Bilingual Catalogs
9. Self Evaluation of University School, 1982
10. Academic Program Evaluation, 1986-1987
11. Miscellaneous Chinese Publications, 1987-1990
12. Cultural Exchange Magazine, 1988
13. Foreign Language Publications, 1989-1990
14. Women of China Magazine, 1989-1990
15. China Handbooks/Instructional Material
 - a. New World Press, *China Spotlight Series: Sports & Games in Ancient China*. Beijing, China, 1986.
 - b. Si, Er; and Hongkui, Shang, *Inside Stories of the Forbidden City*. Tr. Shuhan, Zhao. New World Press, Beijing, China, 1986
 - c. China Handbook Editorial Committee, *China Handbook Series: Sports and Public Health*. Tr. Botang, Wen. Foreign Languages Press, Beijing, China, 1983.
 - d. China Handbook Editorial Committee, *China Handbook Series: Education and Science*. Tr. Yicheng, Zhou; Guanping, Cai and Huzhang, Liu. Foreign Languages Press, Beijing, China, 1983
 - e. Art Resources for Teachers and Students, Inc., *Chinese Designs and Symbols*.

Chinese Motifs & Symbols, Art Resources for Teachers and Students, Inc. New York, NY, 1982.

- f. Temko, Florence, *Chinese Papercuts: Their History, How to Use Them, How to Make Them*. China Books, San Francisco, CA, 1982.
 - g. Poster: *China, An Historical Chronology*. China Guide Series, Ltd., Times Newspapers, Ltd., Hong Kong, 1973.
 - h. Map: *China 1: The Peoples of China*. Ed. Garrett, Wilbur E., National Geographic Book – Journey Into China. National Geographic Society, Washington, DC, 1982.
16. Chinese Literature and Story Books
- a. China Handbook Editorial Committee, *China Handbook Series: Literature and the Arts*. Tr. McDougall, Bonnie S. and Liuyu, Hu. Foreign Language Press, Beijing, China 1983.
 - b. *Chinese Literature Fiction Poetry Art*. Ed. Ming, Wang. Chinese Literature Press, Beijing, China, Winter 1988.
 - c. China Travel and Tourism Press, *Mount Taishan*. Foreign Languages Printing House, Beijing, China, 1982.
 - d. Zhing, Qing Chun, *The Song of Youth*. 1984.
 - e. *Then and there Series*
 - f. *Easy Chinese Readings*
 - g. *China for Peace*
17. Story Books / Fairy Tales
- a. *The Night of the Snowstorm*

Box 33 University School: China Curriculum

1. Audio/visual Instructional Material
 - a. Binder of cassette and film instructional materials, Qty. 1
 - b. VHS tapes: Chinese News and Teaching Aids, Qty. 7
 - c. Cassette tapes & slides: Looking for China American Images, 2 piece boxed set Part 1 & 2
 - d. Cassette tapes: Chinese Ribbon Dancing, Qty. 2
 - e. Cassette/film/slide: China: The Land and the People, 2 piece boxed set
 - f. Instructional Note cards: China a Changing Nation
2. Games
 - a. Booklet: *Games and Activities for Chinese Levels II & III*. The National Hispanic University, Oakland, CA.
 - b. Chinese Chess, 2 boxed sets
 - c. Zhong quo Xiaugqi, 1 boxed set
 - d. Guxing Xiangqi, 1 boxed set

Box 34 University School: China Curriculum Text Books

1. China Pictorial, *China in Pictures*. Ed. China Pictorial. Xinhua Printing House, Beijing, China, 1984.

2. Seton Hall University, *Chinese Language Arts*. 3 Volume Set. Asian Bilingual Curriculum Development Center. Evaluation, Dissemination and Assessment Center, Lesley College, Cambridge, MA, June 1983
3. Zhi, Jiang and Johnson, John R., *An Introduction to Chinese Language & Culture for Young American Students*. Indiana University of Pennsylvania University School, Indiana, PA, March 1988

Box 34A University School: China Curriculum**Box 35 (35 folders) University School, 1986-1987**

1. Accident Reports
2. ARI Newsletters, November 1986, May 1987
3. Bus Rules and Schedules
4. Chinese Language
5. Children's Hospital Fund Drive
6. Class List
7. Computer Center
8. Correspondence and Information Memos from Staff
9. Correspondence and Information Memos from Staff
10. Correspondence and Information Memos from Staff
11. Correspondence and Information for Parents
12. Cost Center, IUP
13. Curriculum, The University School
14. Evaluations of student teaching and Recommendation forms
15. Faculty workload
16. Faculty Meetings
17. Five Year Evaluations of School, Long Range Plan
18. Graduate Assistants
19. "Gray Matter" Games
20. Health Fees
21. Holiday Programs
22. Independent Studies
23. Integrated Language Arts
24. Internal Stores
25. Math Material
26. NALS information and car pool grouping
27. Parent Surveys
28. Payroll Sign out Sheet
29. Positions
30. Recreation Department
31. School Pictures Invoice
32. Seniority List

33. Student Help
34. Student Teachers
35. Summer School
36. Teaching Associates
37. Travel Moneys
38. Working with Children

Box 36 University School, 1987-1988 and 1992 (29 folders)

1. Bus Schedules
2. Children's Hospital Fund
3. Correspondence to Faculty Member
4. Correspondence from Mr. Johnson
5. Correspondence to Parents
6. Correspondence from Dr. Tobin
7. Correspondence from Dr. Tobin
8. Faculty Reviews and Evaluations
9. Faculty Reviews and Performances
10. Faculty Reviews and Performances
11. Faculty Meetings
12. Five Year Evaluation
13. Health Fee
14. Independent Study
15. Indiana Area School District information
16. NALS
17. Observation Reports
18. Positions
19. Recreation
20. Referral for Psychological Evaluations
21. Seniority List
22. Student Employment
23. Student Teacher
24. Teaching Associates
25. Working with Children
26. Dr. Judith Hechtman, 1986-1987
27. Dr. Lois Petrovich-Mwaniki, 1987
28. Dr. Joann Walthour, 1987
29. Office of Development Research: University School Graduate Lists, Class of 1920 to Class of 1992 – list of all graduates, 1920-1992 (2 copies)

Box 37 University School (35 folders)

1. Correspondence: Dr. Adams, 1988-1989
2. Correspondence: Dr. Beisel, 1988-1989

3. Correspondence: Dr. Beisel, 1989-1990
4. Correspondence: Anne Creany, 1988-1989
5. Correspondence: Gail Gerlach, 1988-1989
6. Correspondence: Rachel Gibson, 1988-1989
7. Correspondence: Susan Giles, 1989-1990
8. Correspondence: Susan Gottlieb, 1989-1990
9. Correspondence: Linda Graves, 1989-1990
10. Correspondence: Carolyn Grove, 1988-1989
11. Correspondence: Judith Hechtman, 1988-1989
12. Correspondence: Judith Hechtman, 1989-1990
13. Correspondence: Dr. John Johnson, 1988 (1)
14. Correspondence: Dr. John Johnson, 1988 (2)
15. Correspondence: Dr. John Johnson, 1988-1989
16. Correspondence: Dr. John Johnson, 1990
17. Correspondence: Dr. Kuehn, 1988-1989
18. Correspondence: Mrs. Magee, 1988
19. Correspondence: Carrie Majercsik, 1988-1989
20. Correspondence: Dr. Mambo, 1989-1990
21. Correspondence: Ms. Marlin, 1988-1989
22. Correspondence: Lois Petrovich-Mwaniki, 1988-1989
23. Correspondence: Debra Raze
24. Correspondence: Robert Raze
25. Correspondence: Wenju Shen, 1988-1989
26. Correspondence: Ladji Sacko
27. Correspondence: June Sinclair, 1987-1989
28. Correspondence: Susan Smits, 1988
29. Correspondence: Ms. Swisher
30. Correspondence: Warner Tobin, 1988
31. Correspondence: Warner Tobin, 1989
32. Correspondence: Joann Walthour, 1988-1989
33. Correspondence: Joann Walthour, 1989-1990
34. Correspondence: Ms. Zhu, 1989-1990
35. Correspondence: Miscellaneous

Box 38 University School (26 folders)

1. Correspondence: Assorted, 1990-1991
2. Correspondence: Dr. Beisel, 1990-1991
3. Correspondence: Mr. Cortazzo, 1990-1991
4. Correspondence: Linda Graves, 1990-1991
5. Correspondence: Mrs. Gibson, 1990-1991
6. Correspondence: Karen Griffin, 1990-1991
7. Correspondence: Dr. Hechtman, 1990-1991

8. Correspondence: John Johnson, 1990-1991, (1 of 4)
9. Correspondence: John Johnson, 1990-1991, (2 of 4)
10. Correspondence: John Johnson, 1990-1991, (3 of 4)
11. Correspondence: John Johnson, 1990-1991, (4 of 4)
12. Correspondence: Dr. Kuehn, 1990-1991
13. Correspondence: Dr. Mambo, 1990-1991
14. Correspondence: Mr. Martian, 1990-1991
15. Correspondence: Mr. Ouyang, 1990-1991
16. Correspondence: Mrs. Raze, 1990-1991
17. Correspondence: Robert Raze, 1990-1991
18. Correspondence: Mrs. Swisher, 1990-1991
19. Correspondence: Ms. Vandecreek, 1990-1991
20. Correspondence: Miss Walthour, 1990-1991
21. Correspondence: Mr. Weimin Mo, 1990-1991
22. Correspondence: Ms. Wheatley, 1990-1991
23. Correspondence: Miss Zhu, 1990-1991
24. Correspondence: Miscellaneous
25. Correspondence: To the Parents
26. Correspondence: Maintenance and Repair Request

Box 39 University School: Miscellaneous (52 folders)

1. ARIN Policies, 1987-1990
2. Academic Evaluation, 1984-1987
3. Alternative Workload Assignment, 1985
4. Appeals Policy on Academic Matters Other Than Grades, 1991
5. Attendance/PDE, 1986-1991
6. Attendance Policy
7. Business Round Table/Ray Diesel, 1990
8. Boyer Nomination/Honorary Degree, 1984-1985
9. Certification: Non Public School, 1977
10. Criteria for Teaching Graduate Courses, 1988-1990
11. Faculty Concerns Address to Dr. Welty, 1984
12. Faculty Self Study, 1979-1982
13. Faculty Meeting, 1982-1983
14. Feldman Math Clinic, 1988
15. Graduate Course Proposals, 1985
16. Guide to Teacher Induction, 1990-1991
17. Indiana County Elementary Principals, 1987-1989
18. Laboratory School Articles
19. Laboratory School Background, 1967-1978
20. Liability Coverage – Transporting Students, 1978
21. Model Learning Strategies/Study Skills, 1992

22. NCATE Description, 1984
23. Newsletters, 1974-1989
24. Parent Information Project, 1990
25. Planning Documents, 1975
26. Planning – Long Range, 1983-1985
27. Policy/Procedure manual, 1986
28. Position Paper, 1975
29. Principal's Certification, 1984
30. Project Aide, 1982
31. Research in the University School, 1983-1992
32. Retrenchment, 1975
33. Save the University School, 1991
34. School Age Children Survey, 1986
35. Self-Evaluation Study, 1982
36. Status of Campus Laboratory Schools in Pennsylvania, Dissertation: Mallino, J.R., 1976
37. Strategic Planning, 1988-1994
38. Student Thank-Yous, 1998
39. Syllabi, 1973-1974
40. Teacher/Scholar Report, 1991
41. Teaching Associates, 1985-1988
42. Teaching Associates Orientation, 1986
43. Tele-Teaching Project, 1989-1990
44. Title III: Application Manual, 1973
45. Title III, 1972-1974
46. Tobin, Warner/EL463, 1976-1977
47. Tobin, Warner: Regarding Crayton Buck, 1979-1984
48. Tobin, Warner: Meetings with Dr. Ryan, 1982-1989
49. Today's Education, 1976
50. University of Hawaii Program Materials, 1984
51. University School Press
52. Waiver/Release Form, 1978-1985

Box 40 University School (25 folders)

1. University School, An Experimental Program Designed to Help Children Realize their Full Potential, 1970
2. University School, ARIN
3. University School, ARIN newsletters
4. University School, Art Room
 - a. Grant Information, 1974
 - b. Teachers
 - c. Public Relations, 1974
 - d. Children

5. University School, Blacklick School district
6. University School, Children Hospital Fund, 1978-1986
7. University School, Children's Fund Fees
8. University School, Creativity Project, 1973
9. University School, Faculty Five Year Summary
10. University School, Faculty Memos 1988-1989
11. University School, Guide for School Nursing Services in PA
12. University School, Guidelines for School Administrators
13. University School, Indiana County lesson Plans, W.A. McCreery School, 1975
14. University School, Lab School Consortium
15. University School, Mainstreaming
16. University School, Miscellaneous information about Faculty
17. University School, Music Program
18. University School, Overview Notes of University School
19. University School, Physical Education
20. University School, Public Relations, 1973-1975
21. University School, Proposals
 - a. Summer School For At Risk Students
 - b. Sponsoring a Whole Language Conference
 - c. Need for Distance Education Programs in Rural School
 - d. Video History of Indiana County
 - e. Model Literacy Program for Rural Children Academically at Risk
 - f. Funding Band trip to Scotland
 - g. Executive secretary support for NALS
 - h. Environmental Education Center
 - i. Cooperative Learning and Cross-Age Tutoring to Improve Literacy Skills
 - j. Collaborative Program: University School and Professional Studies in Education
 - k. Pennsylvania Academy for the Profession of Teaching for Partnerships in Public School
 - l. Grant Proposal to Develop a model induction Plan for Rural Schools
 - m. Grant Proposals by Albert Bertani and Lynn McCarthy
22. University School, Summer School, 1977, 1981,1983-1984
23. University School, Task Force, 1985
24. University School, University School Defense
25. University School, Working with Children, 1983-1986

Box 41 University School (25 folders)

1. Action Plans, 1988
2. ARIN Information
3. ARIN School Districts, Communications
4. Black Culture in America
5. Branch Report, 1988

6. Charles Branch Report, 1981-1982
7. Chairman of the College of Education, 1983-1984
8. Chairman of the College of Education, 1984-1985
9. Chairman of the College of Education, 1988-1989
10. Chairman of the College of Education, 1989-1990
11. CSMP Network News
12. Department Chairpersons Meetings
13. Department Goals, 1989-1990
14. End of Year Reports, 1983-1993
15. Faculty Goals, 1983-1984
16. Involvement of IUP University School Faculty
17. Parent Relations Committee (1 of 2)
18. Parent Relations Committee (2 of 2)
19. Reaction Plans
20. Reports
21. Retreat action Plans
22. Tobin Material, Branch Evaluation (1 of 2)
23. Tobin Material, Branch Evaluation (2 of 2)
24. University School Goals, 1983
25. Visitations/ Participations, 1975-1987

Box 42 University School (23 folders)

1. Elementary Handbook, 1983-1984
2. Long Range Plan, 1983-1984
3. Long Range Plan, 1984-1985
4. Long Range Plan, 1986
5. Long Range Plan, 1985-1989
6. Long Range Plan 1986-1988
7. Long Range Plan, 1988-1993
8. Miscellaneous
9. NALS
10. NALS Conference
11. NALS Executive Committee
12. NALS IUP Presentation
13. NALS, 1985-1986
14. NALS, 1986-1987
15. NALS, Long Range Plan
16. NALS, Salt Fork State Park
17. Observations/ Participations
18. Observations/ Participations, 1984-1986 (1)
19. Observations/ Participations, 1984-1986 (2)
20. Observations/ Participations, 1991-1992

21. Positions
22. Recruitment
23. Round Table Presentations

Box 43 University School (14 folders)

1. 5 Year Evaluations, 1987
2. Accomplishments, 1984-1988
3. Correspondence, 1988
4. Correspondence to Parents, 1983-1985
5. Correspondence to Parents, 1986
6. Correspondence to Parents, 1994-1995
7. Department Evaluations, 1980-1981
8. Faculty Meeting, 1972-1980
9. Faculty Meeting, 1980-1983
10. Faculty Meeting, 1983-1985
11. Faculty Meeting, 1989-1990
12. Faculty Meeting, 1991-1993
13. Long Range Planning, 1985-1993

Box 44 University School (25 folders)

1. Handbook for Supervising Teachers Elementary Department, Keith School (two copies)
2. Academic Programs Evaluations Guidelines, October 1984
3. Academic Programs Evaluations Guidelines, March 1987
4. Academic Programs Evaluations Guidelines, 1986-1987
5. University School Curriculum objectives, ND
6. University School, School of Education, Instructional Program, ND
7. Self-Study for Reaccreditation, 1984
8. Campus schools, A research and Dissemination Center, ND
9. Summary of Reports Available from administrative office at IUP, 1986
10. Five year Department evaluations, 1982-1988
11. Academic Evaluations, 1973
12. Academic Evaluations, 1981-1982
13. Academic Evaluations, Curriculum and department evaluations, 1985
14. Academic Program evaluations, 1986-1987
15. Diplomas, 1941-1960
16. Graduation materials
17. Keith School History/ Davis, JE
18. Newspaper clippings, 1969-1979
19. Roles of the Laboratory school/ Kelly, J.L
20. Student Poetry, 1963
21. Teaching guides, 1957-1961
22. Title III, 1975

23. Tobin, Warner: Self Study plans, 1978-1982
24. Progress Report Forms
25. Cassette Tape: Do You Remember You Elementary Classroom?
26. Math and Science Quizzes, 6th Grade, 1998-2002, donated by teacher Raymond Beisel
27. Curriculum and Syllabi: Elementary Education, 2002, donated by teacher Raymond Beisel
28. Vocabulary, 1998-2001

Box 45 University School (11 folders)

(Box was relocated to Robert Shaw Building) **Restricted**

1. Correspondence
2. Family Listing
3. Student Help
4. Payroll Sign Out Sheets
5. Health Fee
6. Independent Study
7. Summer School, 1984
8. Planning Committee
9. Pre-School Visit
10. Kindergarten Applications Listing
11. Class Files

Box 46 University School (11 folders)

(Box was relocated to Robert Shaw Building) **Restricted**

1. Class Files
2. Parent Relations Committee
3. University School Admissions Committee
4. Summer School
5. Class Roles
6. Junior High
7. Placement Forms, 1990-1991
8. Various Test Scores
9. Group Records
10. Research Projects
11. Workshops

Box 47 University School (13 folders)

(Box was relocated to Robert Shaw Building) **Restricted**

1. ARIN Participants
2. Hearing Impaired Program
3. Faculty Data Sheets
4. Budget, 1987-1993
5. Budget, 1987-1988

6. Children's Fund, 1987-1988
7. Children's Fund Foundation, 1988-1989
 - a. Darla Sisko Memorial Foundation
8. Budget, 1989-1990
9. Children's Fund Foundation, 1989-1990
10. Budget, 1990-1991
11. Children's Fund Foundation, 1990-1991
12. Budget, 1991-1992
13. Children's Fund Foundation, 1991-1992

Box 48 University School: Budget information, 1960-1994 (33 folders)

(Box was relocated to Robert Shaw Building) **Restricted**

1. Lawrence Bergman Endowment Fund Foundation – IUP
2. Band Fund
3. Band Trip Fund Foundation
4. Band Trip to Australia
5. Band Trip to Nova Scotia
6. Band Trip to Scotland
7. Budget, 1992-1993
8. Children's Fund Foundation, 1992-1993
9. NALS Foundation
10. Children's Fund Foundation, 1993-1994
11. General Fund
12. Assorted budget Information
13. Budget, 1986-1987
14. Budget, 1979-1980
15. Budget, 1978-1979
16. Budget, 1982-1983
17. Budget, 1981-1982
18. Budget, 1980-1981
19. Budget, 1983-1984
20. Budget, 1985-1986
21. PPBS - School of Education Budget, 1971-1972
22. Budget, 1976-1977
23. Budget, 1975-1976
24. Budget - Dr. Tobin, 1974-1975
25. Budget, 1976-1977
26. Budget, 1977-1978
27. General fund, 1984-1985
28. Budget, 1971-1972
29. Budget, 1972-1973
30. Budget, 1961-1973

31. Memorial Fund
32. Summer School Budget, 1984
33. Darla Sisko Memorial Funds

Box 49 University School (24 folders)

Attendance and University School Faculty & Employee Files (Box was relocated to Robert Shaw Building) Restricted

1. Annual Attendance Report Debe 482
2. Summary of Attendance Debe 54
3. Summary of Attendance Debe 483
4. Teacher's Attendance Debe 277
5. Instruction Booklet
6. Previous Enrollment
7. Blank Forms for use with Attendance Reports
8. Attendance, 1990-1991
9. Attendance Reports, 1990-91
10. Attendance, 1989-1990
11. Attendance, 1988-1989
12. Attendance, 1987-1988
13. Attendance, 1986-1987
14. Attendance, 1985-1986
15. Attendance, 1984-1985
16. Attendance, 1983-1984
17. Attendance, 1982-1983
18. Attendance, 1981-1982
19. Attendance, 1980-1981
20. Attendance, 1979-1980
21. Attendance, 1978-1979
22. Attendance, 1977-1978
23. Attendance, 1976-1977
24. Attendance, 1975-1976

Box 50 University School: Attendance Records

(Box was relocated to Robert Shaw Building) **Restricted**

1. Attendance, 1974-1975
2. Attendance, 1973-1974
3. Attendance, 1972-1973
4. Attendance, 1971-1972
5. Attendance, 1970-1971
6. Attendance, 1969-1970
7. Attendance, 1968-1969
8. Attendance, 1967-1968

9. Attendance, 1966-1967
10. Attendance, 1965-1966
11. Attendance, 1964-1965
12. Attendance, 1963-1964
13. Attendance, 1962-1963
14. Acceptable use Policy Agreement & Guidelines
15. Admissions Committee
16. Waiver Release (signed)
17. Kindergarten, 2002
18. Kindergarten, 2003
19. Kindergarten, 2004
20. Kindergarten, 2005
21. Kindergarten, 2006
22. Kindergarten, 2001
23. First Grade, 2001-2002
24. Second Grade, 2001-2002
25. Third Grade, 2001-2002
26. Fourth Grade, 2001-2002
27. Fifth Grade, 2001-2002

Box 51 University School: Attendance and University School Faculty & Employee Files
(Box was relocated to Robert Shaw Building) **Restricted**

1. Sixth Grade, 2001-2002
2. Sixth Grade, 1999-2000

Box 52 University School: Inactive Students
(Box was relocated to Robert Shaw Building) **Restricted**

Box 53 University School: Inactive Students
(Box was relocated to Robert Shaw Building) **Restricted**

Box 54 University School (37 folders)

1. Act 89 Services
2. Action Plan for Elementary Certification University
3. Alumni Research Project
4. Alumni Reunion
5. Annual Report Regarding the University School Strategic Plan
6. Appraisal Information
7. Arin Correspondence and Arin Unit Agreement
8. Authentic Assessment at the University School
9. Admission Policies
10. Biographical Data

11. Board of Trustees
12. Brochure Information
13. Camp Sunrise, Inc.
14. Campaign for the IUP University School
15. Career Day
16. Certificate of Occupancy for Davis Hall
17. Chairperson Election
18. Chairperson Overbad
19. Chapters 3 & 5 (Assessment, Curriculum, and Student Learning Outcomes for OBE)
20. Charter Schools
21. Circus Program
22. Civil Disturbances
23. Class Lists
24. Class of 1943 reunion
25. Class of 1947
26. Collaboration
27. Collaboration Activities Report
 - a. Collaboration Summary Report University School
 - b. Collaboration: A position statement
28. College of Education
 - a. Goals
 - b. Objectives
29. Combination for Safe
30. Computer Equipment Inventory for University School
31. Curricular Data Regarding the University School, etc.
 - a. Curriculum Planning
32. Defense Documentation (1 of 2)
33. Defense Documentation (2 of 2)
34. Derry Area School District Partnership
35. Do your restructuring efforts reflect organizational consistency?
36. Draft of Motion for September 15, 1994 Representative Council Meeting
37. Equity Issues

Box 55 University School (47 folders)

1. Defense Documentation
2. Delta Kappa Gamma
3. Demographic Data
4. Department Chairs
5. Department of Education
6. Departmental Assignments
7. Development Committee
8. Diversity Information

9. Enrollment Information
10. Enumeration of Children
11. Equipment in University School
12. Faculty Complements
13. Faculty Meeting agendas
14. Faculty Meeting Minutes
15. Faculty Peer Evaluation Guidelines
16. Faculty Professional Development
17. Family Listing - Faculty Staff List
18. Fax Messages Sent and Received
19. Fax Messages Sent and Received
20. Floor Plan Davis Hall
21. Function of Lab School
22. Fund Raising committee
23. Goals, 2000
24. Goals and directions for University School
25. Guidance Counselors
26. Gym show
27. Hearing Support Program
28. History of the University School
29. Holiday Tree Lighting Ceremony
30. In-Class Enrichment Program
31. Inclusion Program
32. Indiana Board Questions IUP's Commitment to the District
33. Induction
34. Initial Review Favors University School
35. Innovation and best practices
36. IUP Student Survey Concerning the University School
37. Language Intensive Program
38. List of Major Donors
39. Long Distance Learning Projects
40. Long Range Plans
41. Loreen Leedy Presentation
42. Material Safety
43. McGuire Memorandum Forms
44. MECC
45. Mission Statement-University School Alumni Association
46. Multidisciplinary Evaluation Permission to Evaluate/Intent to reevaluate
47. Multidisciplinary Reevaluation Report

Box 56 University School (60 folders)

1. Music Programs

2. Nals Board of Directors
3. Nals Certificates
4. Nals Regional Conference, Fall 1996
5. Nals Showcase
6. NCATE/PDE Materials
7. Originals
8. Originals
9. Overview of the University School
10. Parent Relations Committee
11. Parent Relations Committee Data Collection Forms
12. Parent Relations Committee Fund
13. Parent Surveys
14. Parent Surveys
15. Partnership of Blairsville/Saltsburg School District
16. Paul Tracey Visit
17. Petition
18. Pettit Responds
19. Planned Change: A system approach for Organization Alignment
20. Playground Rules
21. Policy Guides for New Faculty
22. Policy on Releasing Student Information
23. A Position Paper in Support of the University School
24. Potential Donors for the 1996-1997 Campaign for the IUP University School
25. Preschool Committee
26. President Lawrence K. Pettit's Statement on the University School
27. Press Releases
28. Professional Development Report
29. Priority areas for the University School
30. Programs for Parents
31. A Proposal Concerning the University School
32. Proposal for Professional Enhancement Partnerships (us and public schools)
33. Proposal for teaching mathematics through children's literature: An Innovative Approach
34. to Infusing NCTM Standards into the Curriculum
35. Proposal for University School Counseling Program
36. Proposal to Broaden the Scope of Diversity at the University School
37. Proposed center for the Enhancement of Pre-College Education in Science, Technology,
38. and Mathematics
39. Proposed Voucher Program Concerns IAEA
40. Recruitment Committee
41. Registration of the University School with the Department of Education
42. Resumes
43. Retention Information

44. Safety Procedures for the University School
45. Saudi Arabian Proposal
46. Save the University School Buttons
47. School Pictures
48. The Shark Report Newsletter
49. Strategic Goals
50. Strategic Plan, Annual Report, November 1999
51. Centers and Institutes Directory
52. Safety and Security March 1997
53. Annual Report, 2004-2005
54. The Allegheny Arboretum at Indiana University of Pennsylvania
55. IUP Information Guide, August 2006
56. Bowl for Kids Sake, 2006
57. Strategic Planning
58. Strategic Planning
59. Student Congress
60. Support for university School Continues
61. Technology Proposal for the University School

Box 57 University School (44 folders)

1. Thank You Letters
2. University School (old)
3. University School 125 Year Celebration
4. University School Action Plan
5. University School Alumni Association
6. University School as a Professional Development School: A Powerful tool for Affection
Change in Education
7. University School at IUP: A History of Excellence Getting Better
8. University School Calendars
9. University School Chorus
10. University School Defense Documentation
11. University School Defense Documents
12. University School Defense Documents
13. University School Demographics
14. University School Departmental Five-Year Review and Self-Study Final Draft
15. University School Departmental Five-Year Review and Self-Study Final Draft
16. University School Directory
17. University School Enrollment
18. University School Facts
19. University School Faculty and Staff Listings
20. University School Faculty Responses to the "Proposal Concerning the University School"
21. University School Fee Information and Waiver

22. University School Five Year Evaluation
23. University School Future and Goals
24. University School Issues
25. University School Newsletter
26. University School Overview
27. University School Pencil
28. University School Personnel
29. University School Presentation to IUP Student Congress
30. University School Preservation Committee
31. University School Professional Development Program
32. University School Quilt
33. University School Quilt Presentation
34. University School, Real Professional Development School
35. University School Receives Commendation from the Pennsylvania Department of Education
36. University School Review Process Continuing
37. University School Role in Field Experience and Partnerships
38. University School Statement of Worth and Service
39. University School Strategic Plan, May 1996
40. University School Student Handbook
41. University School Surveys and Responses
42. University School Vision Statement for the 21st Century
43. Video Hookup Links Students with Ridge
44. Will Your Restructuring Efforts Receive A Passing Grade?

Box 58 University School (58 folders)

1. Academic vice-president
2. Academy grants
3. Admission committee
4. Announcements and advertisements for positions
5. APSCUF
 - a. Faculty evaluation
 - b. PAHE
 - c. PAHE Unit II to Unit I
6. ARIN Intermediate Unit 28
7. ARIN/IUP agreement
8. ARIN mainstream programs-tuition waiver
9. At risk students
10. Attention deficit disorder
11. Awards and certificates
12. Calendar of events
13. Campus-wide chairperson

14. Chairperson meetings, 1990-1991
15. Correspondence to faculty
16. Correspondence -school of education, 1972-1974
17. Council of chairs, 1989-1990
18. Courses- ED 242
19. Curriculum based assessment
20. Curriculum related files, 1989-1990
21. Custodial (Cafeteria)
22. Dean School of education
23. Dedication materials
24. Director'/chair
25. Elementary curriculum in physical education
26. Elementary education
27. Elementary education, Graduate committee
28. Elementary education, merger discussions
29. Emeritus status policy
30. Fact sheet
31. Faculty meetings, 1990-1991
32. Faculty participation
33. Faculty workshop, 1979
34. Field-based program
35. Freshman orientation
36. Gifted and or mainstreaming programs
37. Grants, Eisenhower, Science and math
38. Guidance and counseling and handbook
39. Handicapped children
40. Homecoming-1976
41. Indiana area school district-information for junior/senior high school
42. Indiana area school district-misc. correspondence
43. Indiana county- elementary principles
44. Inventory-
45. IPI (individually prescribed instructions) math 1969-1985
46. IUP/ARIN- IU 28 Cooperative mixed category resource program
47. IUP/ARIN- IU 28 partnerships in education
48. IUP-brochures
49. IUP-centennial committee
50. IUP-News clips
51. Keith School- newspaper
52. Language arts projects
53. Language arts projects
54. Leadership committee-school of education
55. Legal liability-field trips

56. Librarian
57. Long range plan, 1982
58. Mainstreaming

Box 59 University School (48 folders)

1. Mathematics- proposed computer assisted program (Dr. Henneman)
2. Middle School
3. Minority visitation program
4. Miscellaneous
5. Music
6. Music faculty agreement
7. News clips, 1980-2002
8. New faculty guideline
9. Nursing services (Pechan)
10. Observations
11. "On our way"
12. Open house
13. Outdoor education
14. Parent advisory/relations committee
15. Parent relations committee
16. PASCD
17. Physical education
18. Planning commission
19. President's cabinet-faculty segment
20. President-IUP
21. Professional studies- handbook student teachers
22. Promotions
23. Public relations
24. Pupil records guidelines
25. Reading in the content area
26. Religious holidays
27. Research in the university school
28. School of education-correspondence
29. Scotland trip, general
30. Scotland trip, general
31. Scotland trip, handouts
32. Spring hill commission
33. Standardized test information
34. Student policy information
35. Student records-privacy act
36. Student teaching guidelines
37. Student teacher assignments, 1972-1976

38. Summary of activities, 1988-1989
39. Superintendent of schools Indiana County
40. Tenure
41. Ticklerlist
42. Title I- education
43. Title IV-C
44. Title IX prohibiting sex discrimination in education
45. Tobin, Mrs. Lois
46. Twelve points of education reform
47. University School newsletter, 1989
48. University School Playground Plaque, 1990

Box 60 University School

Personnel Files, Student Emergency Card, Scotland Finance, Graduate Assistance.
(Box was relocated to Robert Shaw Building) **Restricted**

Box 61 University School

Microfiche Student files (Box was relocated to Robert Shaw Building) **Restricted**

Box 62 University School: Handbooks, Publications and Resource Materials (14 folders)

1. "The University school at IUP: A History of Excellence Getting Better" 1989
2. Keith School, "Off to Kindergarten"
3. Integrated Language arts-Reading, Writing and Talking across the Curriculum
4. Student handbooks
5. Keith school, handbooks, 1952-1965
6. Tobin, Warner, "Seventh grade Students in Two Pennsylvania Administrative Organizations, the Middle School and the JuniorHigh School," 1969
7. Magee, Joyce R. "A Description and Evaluation of an Experimental Program in Mainstreaming," 1980
8. Bourque, Edward H. "Analysis of the Decision Making Process in Closing a High School Building and the Resulting Impact Upon the Community Social Change," 1984
9. Kealey, Walter "Social Change Analysis of the Principal's leadership Role in Implementing Microcomputers in the Elementary Public Schools in Pennsylvania," 1985
10. Old student Hand Books
11. Scrapbook, 1949-1950
12. Scrapbook, 1950-1951
13. Announcement of Teachers Institute, 1919 and 1926
14. Educational Record Vol. 60 number 3/ Membership Directory, 1979-1980

Box 63 University School (13 items)

Oversize Materials: Newspapers and Booklets

1. Newspapers, no dates

- a. Dr. Tobin Letter
 - b. "Everyone Can be Creative, Unique Project at IUP Shows"
 - c. "IUP instructor lets his music do the talking"
 - d. "Nothing but a ghost remains in Keith Hall"
 - e. "Profs look back at Keith Hall Lab School"
 - f. Various newspaper pictures and articles dealing with Lab schools (in general)
2. Newspapers, 1999
 - a. "School's location scope has Changed"
 - b. IUP's University School turning 125
 3. Newspapers, 1980-1989
 - a. "IUP School Serves as a Model"
 - b. "Mainstreaming the Handicapped: Programs Working at IUP"
 - c. "Johnny Can Learn"
 - d. "University School provides diversity"
 - e. "Everyone is learning at University School"
 - f. "University School Students Train for Later Life"
 - g. "IUP's School Responds to needs of hearing Impaired"
 - h. "Keith hall: Lab School more than an experiment"
 - i. "Iup's University School Serves as a center For research Projects"
 - j. "University School music Teacher feels the beat"
 - k. Arinewsletters
 - l. "East Meets West in Indiana Area Classrooms"
 - m. Various newspaper Pictures and articles dealing with Lab schools (in general)
 4. Jimmy Stewart and the University School
 - a. "Stewart's Early life in Indiana Recalled"
 - b. "Honorary Doctor of Letters presented to Stewarts, Turnball"
 - c. Birthday Card to Jimmy Stewart from Keith School students
 - d. "Indiana to Honor Stewart of 75th Birthday"
 5. Newspapers 1970-1979
 - a. "Teachers, Students Learn Open School Concepts", 1974
 - b. "The University School: A shoe case of Learning", 1974
 - c. "University creates unique learning environment", 1975
 - d. "Ex-district Couple Planning to start Progressive Pre-School Program Here", 1976
 - e. "University School servers dual purpose," 1979
 6. Panel, "Unique Presentation Creates Many Different Environments," 1973
 7. Panel, "A Special Presentation Honoring Dr. John Davis," 1969
 8. Oversized material, Whole newspapers, and Pamphlets about the University school
 9. Panel, "Model School Changed With Times," Indiana Evening Gazette, October 12, 1974
 10. Panel, "Youngsters Air View On World Problems," Indiana Evening Gazette, February 12, 1977
 11. Panel, "School's LRC a Cinderella Story," November 26, 1969
 12. Panel, "Mars Title III Program Used at National Level," May 30, 1979

13. Newspaper article, "School with serious purpose proves lots of fun for Pupils", November 20, 1949
14. Tube with Indiana Model School (Keith School) diploma and photographs and information about the Class of 1919:
 - a. Indiana Model School diploma earned by Joseph William Hawxhurst on June 12, 1919
 - b. Newspaper article about Indiana Model School (Keith School) Class of 1919, 46th reunion in 1965
 - c. Copy of photograph of the Indiana Model School, Class of 1919 with Joseph William Hawxhurst identified.

Box 64 University School (31 folders)

1. Announcements, Pamphlets and Newsletters, 1991-2000
2. Annual Report Regarding the University School Strategic Plan, May 1996
3. Annual Report Regarding the University School Strategic Plan, 1996-1998
4. Annual Report Regarding the University School Strategic Plan, November 1999
5. Closing, April 1994-January 2002
6. Closing, A Packet Prepared for the Members of the IUP Council of Trustees, September 2001
7. Closing, Correspondence
8. Closing, Criticism, August 2001-August 2002
9. Closing, Meetings, August 2001-January 2002
10. Closing, Save the School Papers, 1991-2001
11. Collaboration Summary, April 18, 1994
12. News Clippings, 1997-2001
13. Computer Curriculum K-6, 1987-1988
14. Cost Reduction Alternative Holdings, November 20 (2000)?
15. Departmental Five-Year Review Self Study, February 1, 2001
16. Executive Summary, 2000-2001
17. Flyers, 1998-2001
18. Mission Statement
19. NCATE Board of Examiners Report, November 1998
20. Novella (draft); Hill, James, 1994
21. List of Observers, 1999-2001
22. Papers About the University School
23. Petition to Save the University School, September 1991 and June 1994
24. A Proposal Concerning the University School, Testimony: Mark Staszkiwicz, March 1994
25. Proposed Closing, Letters of Support, 1994
26. School of Education Instructional Program
27. Special Education Procedures
28. Survivability, 1982-1994
29. Student Author Publications, 1992-2000

30. Task Force on the University School Report, April 1985
31. *Techniques for Incorporating Current Events Viewed on Television in the Primary School Curriculum*, Howe & Leidman, 1998

Box 65 University School: Closing, 2001-2002 (20 folders)

1. Address Lists (1 of 2)
2. Address Lists (2 of 2)
3. Alumni Committee, Campaign for the IUP University School
4. Alumni Committee, Campaign for the IUP University School part 2
5. Alumni Research Project
6. Class Lists
7. Class Lists
8. Closing Correspondence
9. Commendation from Department of Education
10. Faculty Meeting Agendas (1 of 2)
11. Faculty Meeting Agendas (2 of 2)
12. Information Sheets
13. Keith School Closing
14. Mark Staskavital
15. Newspapers articles about University School (1 of 3)
16. Newspapers articles about University School (2 of 3)
17. Newspapers articles about University School (3 of 3)
18. Student Activity Programs 1991-1995
19. Student Handbook, 2001-2002
20. Survey of University School

Box 66 University School: Restricted Search police files/Applicants files
(Box was relocated to Robert Shaw Building)

Box 67 Photographs (50 folders)

Series I: Class Pictures

1. 9th Grade Graduation, 1939
2. Keith Laboratory School, 1960-1961
3. Keith Elementary School, Bound Classroom Composite Book, grades Kindergarten – 8th Grade, 1963-1964
4. Primary I, III, IV, 1975-1976
5. 3rd Grade, 1976-1977
6. Kindergarten – 6th Grade, 1977-1978
7. Kindergarten – 6th Grade, 1978-1979
8. Kindergarten – 6th Grade, 1979-1980
9. Kindergarten – 6th Grade, 1980-1981
10. Kindergarten – 6th Grade, 1981-1982

11. Kindergarten – 6th Grade, 1982-1983
12. Kindergarten – 6th Grade, 1983-1984
13. Kindergarten – 6th Grade, 1984-1985
14. Kindergarten – 6th Grade, 1985-1986
15. Kindergarten – 6th Grade, 1986-1984
16. 1st Grade – 6th Grade, 1987-1988
17. Kindergarten – 6th Grade, 1988-1989
18. Kindergarten – 6th Grade, 1989-1990
19. Kindergarten and 2nd Grade – 4th Grade, 1990-1991
20. Kindergarten – 6th Grade, 1991-1992
21. Kindergarten – 6th Grade, 1992-1993
22. Kindergarten – 6th Grade, 1993-1994
23. Kindergarten – 6th Grade, 1994-1995
24. Kindergarten – 6th Grade, 1995-1996
25. Kindergarten – 6th Grade, 1996-1997
26. Kindergarten – 6th Grade, 1997-1998
27. Class Graduation Picture, no date

Series II: Students & Activities

28. Enclosures 28A-28M, 1939
29. W. L. Coffman, photographer, Enclosures 29A-29P, Envelope from W.L. Coffman, 1960's
30. Enclosures 30A-30K, no date and 1976
31. Enclosures 31A & 31B, n.d.
32. Enclosure 32A, miscellaneous activities; Enclosure 32B, Chinese Dress
33. Enclosures 33A & 33B, n.d.
34. Enclosures 34A & 34B, n.d.
35. Enclosures 35A & 35B, n.d.
36. Enclosures 36A-36E: 15 photos in sleeves, n.d.
37. Enclosures 37A-37I, 1941-1996

Series III: Faculty

38. Enclosures 38A-38B, 1 photo in sleeve, n.d.
39. Enclosures, 39A-39B, n.d.
40. Enclosures, 40A-40I, 1970's-1980's
41. Enclosures 41A-41F, n.d.

Series IV: Miscellaneous

42. Enclosures 42A-42I, n.d. and 1990's
43. Miscellaneous slides, n.d.

Series V: Photographs and Contact Sheets

44. Photographs and contact sheets; copies of negatives
 - a. Student Activities: bowling
 - b. Student Activities: in the class room
 - c. Student Activities: music
45. Photographs and contact sheets; copies of negatives

- a. Student Activities: Music
- b. Student Activities: Christmas, Celebrations, Track and in the class room
- 46. Photographs and contact sheets; copies of negatives
 - a. Student Activities and Facility: Sports, handicap children
 - b. Student Activities
- 47. Photographs and contact sheets; copies of negatives
 - a. Field trips
- 48. Photographs and contact sheets; copies of negatives
 - a. Students and Facility
 - b. Student Body
 - c. Student Body
- 49. Photographs and contact sheets; copies of negatives
 - a. Student Body and Activities
 - b. Student Body and Activities
- 50. Photographs and contact sheets; copies of negatives
 - a. Four loose pictures of the Student Body
 - b. Student Body and Activities
 - c. Student body and Activities

Box 68 University School: Photographs and Memorabilia

Series II (continued)

- 1. Photograph rolls (remainder of Series II in Box 67) of Students & Activities

Series III (continued)

- 2. Photograph rolls (remainder of Series III in Box 67) Faculty

Memorabilia

- 3. Stopwatch
- 4. University School Nameplate

Series VI: Student Records (RESTRICTED)

Box 69 University School: Student Records, A-K, 2002

Confidential: Do Not Open

Series VI: Student Records (RESTRICTED)

Box 70 University School: Student Records, L-Z, 2002

Confidential: Do Not Open

Series VI: Student Records (RESTRICTED)

16mm Microfilm: Fireproof Cabinet

Box 1 (12 rolls) IUP Pupil Records (Model School/Laboratory School/University School)

- 1. Pupil Records: Laura Adams to Patrick Carone
- 2. Pupil Records: Aileen Carson to Amanda Creps
- 3. Pupil Records: Theodore Curry to Elizabeth Ferguson

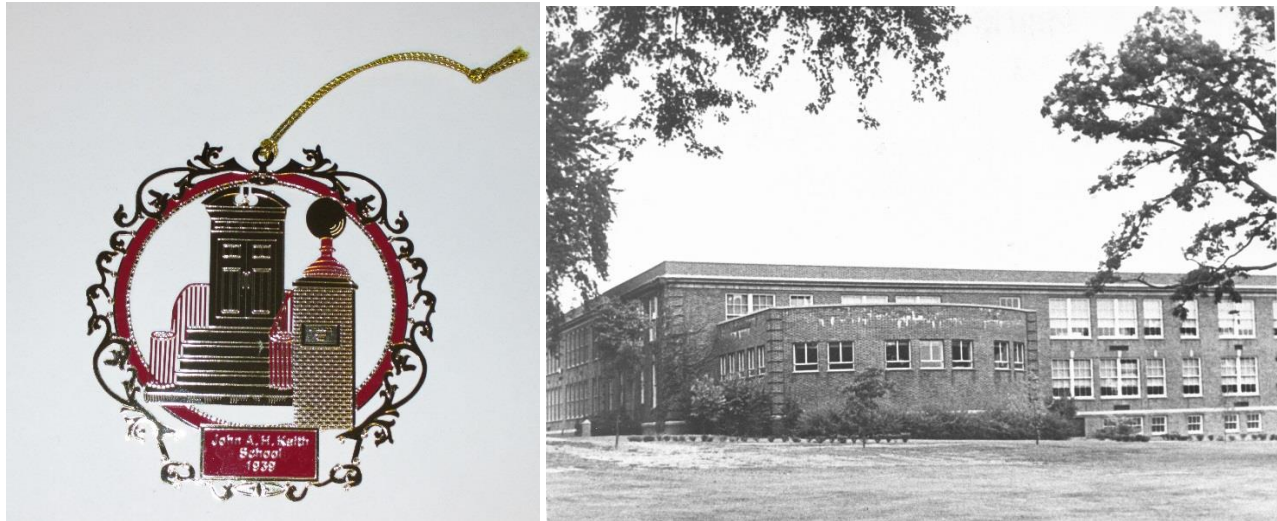
4. Pupil Records: Karen Ferguson to Richard Heiges
5. Pupil Records: Laura Helmrich to Keith Kuzmovich
6. Pupil Records: Andrew Kuzenski to Charlie Meadowcroft
7. Pupil Records: Darby Meadowcroft to Michele Popson
8. Pupil Records: Stephen Putt to Ann Shafer
9. Pupil Records: Joseph Shane to Valerie Sutton
10. Pupil Records: Kirk Swigart to Lynda Webb
11. Pupil Records: Devin Welsh to Arrow & Acorn Yearbooks, 1926-1938 (Model School yearbooks)
12. Pupil Records: Acorn Yearbooks, 1956-1964

University School Student Records, students born before 1965 (3 rolls)

1. Student Records: Elizabeth Abrams to David Isenberg
2. Student Records: Anthony Jack to Shelia Quinn
3. Student Records: Robert Ramsey to Wade Zufall

Series VII Reunions**Box 71 (8 folders)****Keith School Reunion, October 18, 2014**

1. Keith School Reunion Introductory Materials: October 18, 2014
 - a. Agenda and Alma Mater
 - b. Acknowledgements
 - c. Certificate(s) of Appreciation (3 copies including one to Elinor Gordon Blair, see [Manuscript Group 129](#))
 - i. Certificate of Appreciation: Elinor Gordon Blair, October 18, 2014
 - ii. Certificate of Pardon (blanks), October 18, 2014
 - d. Thank you card sent to Dr. Michael Driscoll (IUP President) by the Keith School Committee, October 20, 2014
 - e. DVD: Keith School Reunion, October 18, 2014, produced by the IUP Communications Media Center for Media Production and Research
2. Reunion Program: Memories of Keith School, Keith School Farewell Reunion, October 18, 2014 (4 copies)
3. John A. H. Keith School Christmas Tree Ornament
4. Keith School Reunion: Newspaper articles, 2014
5. Memorabilia: *Lab Times* (Student Newspaper), Laboratory School, May 6, 1947 and May 19, 1947
6. Memorabilia: Alma Mater from the Keith School classes of 1945 and 1951
7. Photographs:
 - a. Keith School, 1st Grade, Class of 1950 (identified)
 - b. Keith School Photograph of students decorating for Christmas (Black & White), no date (1950s)
 - c. Keith School Reunion Banner, October 18, 2014



John A. H. Keith School Ornament (2014), and the Laboratory School in Keith Hall (1960s)

8. Keith School Play Programs
 - a. *The Christmas Stockings* by Agnes Curtis, no date (1940s-1950s)
 - b. *That Brewster Boy*, presented in Keith Auditorium on December 14, 1954
 - i. Play Program
 - ii. 8x10 Photograph of cast members, identified by Margaret Derwart Van Dyke
9. Keith School Reading Primers (reproductions used for display purposes during the reunion):
 - a. *Dick and Jane: Fun with our family*. Printed by Grosset & Dunlap, New York
 - b. Penguin Young Readers Level 2: *Dick and Jane: Fun with Dick and Jane*. Printed by Penguin Young Readers