



Special Collections and University Archives

**Record Group 38
Vice President of Academic Affairs & Provost**

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**Vice President of Academic Affairs & Provost; Record Group 38
Indiana University of Pennsylvania; Special Collections and University Archives
28 boxes; 28 linear feet**

Scope and Content Note

This collection contains office files, reports, and correspondence of the Office of the Vice President of Academic Affairs and University Provost.

Provenance

Unknown.

Restrictions

No restrictions.

Processed

This collection was processed in 2008. Summer 2009; finding aid updated.

Container List

Series A

Box 1 Correspondence, 1971-January 1975

Series A

Box 2 Correspondence, February 1975-January 1978

Series A

Box 3 (11 folders)

1. Reports Academic Affairs Annual Reports, 1972, 1974, 1975, 1976, 1978, 1982-1983, 1983-1984
2. Academic Evaluation Questionnaire, 1982
3. Academic Program Evaluation Guidelines, 1984
4. Desegregation Progress Reports, 1978-1982
5. Faculty Selection: Forms and Procedures, 1979,1982
6. Faculty Recruitment Guidelines & Policies, 1985, 1987
7. Handbook for the Recruitment of Faculty, 1994
8. IUP Student Grade Appeal Policy, 1985
9. Report on Communications, spring 1985
10. Summer Camps and Conferences, Brochures and Bulletins
11. Guidelines for Summer Session, 1985

Series A

Box 4 Snyder Amendment Reports

Series A

Box 5 Affirmative Action Programs & Plans (8 folders)

1. Affirmative Action Program, March 1, 1973
2. Affirmative Action Program, August 8, 1975
3. Affirmative Action Guidelines, August 8, 1975
4. Affirmative Action Abbreviated Plan, June 1982
5. Affirmative Action Plan, July 1, 1983 – June 30, 1988
6. Fifth Annual Progress Report, July 1, 1987 – June 30, 1988
7. Affirmative Action Plan, July 1, 1988 – June 30, 1989
8. Committee Meeting Minutes, February & April 1975

Series A**Box 6 Affirmative Action Plans**

1. IUP Affirmative Action Plan, October 1989–July 1993
2. IUP Affirmative Action Plan, 1995–1996
3. IUP Affirmative Action Plan, 1996-1998
4. Pine Grove Project Annual Report, 1998-1999
 - a. SCI Pine Grove Evaluation Project
 - b. SCI Pine Grove Community Impact Survey Descriptive Analyses and Report
5. Pine Grove Project Annual Report, 1998-1999
 - a. SCI Pine Grove Community Impact Survey Appendices Volume 1
6. Pine Grove Project Annual Report, 1998-1999
 - a. SCI Pine Grove Community Impact Survey Appendices Volume 2
7. Pine Grove Project Annual Report, 1998-1999
 - a. SCI Life History Interview Project
 - b. SCI Pine Grove Project Plans for AY 1999-2000: Proposed Budgets and Budget Narratives
 - c. SCI Pine Grove Administration Project

Series A**Box 7 (20 folders)**

1. Academic Programs in Pennsylvania, 1977
2. Annual Awards
3. Academic Vice Presidents and Deans Conferences, 1972, 1974, 1975, 1976, 1982, 1983
4. Annual Dean's Meeting, October 5, 1983
5. Academic Vice Presidents and Deans Conferences
6. Association of College Honor Societies, 1983-1986
7. Budgets
8. Common Cost Accounting, 1981, 1989, 1992
9. Concept Document, 1973
10. Conferences of School and University Partnerships
11. Council of Chairpersons' Meetings
12. Development of Instructional Resources
13. Distribution of Students
14. Divisions of the University

15. Educational experiences in the Armed Services
16. Task Force, on Intellectual Life, Final Report, 1985
17. Hegis Survey, 1977-1978, 1978-1979
18. Instruction Improvement
19. Instructional Fees
20. Jaycees Advisory Board

Series A

Box 8 (8 folders)

1. Meet and Discuss, 1974
2. Administration/APSCUF "Meet and Discuss,"
3. Minutes and Agendas, 1975
4. Meet and Discuss, 1976
5. Meet and Discuss, 1977
6. Meet and Discuss, 1978
7. Meet and Discuss, 1979
8. APSCUF - Meet and Discuss #2

Series A

Box 9 (7 folders)

1. Report, "Problems of the State Colleges and University" by John A. Stoops to the Senate Appropriations Committee, 1979
2. MAASCUS Needs Awareness Report: Reduction in force – Teacher Supply and Demand, 1982
3. Attempts to Establish an Academic Services and Testing Center at IUP, 1976
4. Final Title IX Regulation Implementing Education Amendments of 1972: Prohibiting Sex Discrimination in Education, Effective Date, July 21, 1975
5. Use of Rays Hill Tunnel – utilize abandoned section of the Pennsylvania Turnpike, 1979
6. Task Force on Educational Support Services, 1982-1983
7. Task Force and Reports on Student Retention and Minority Student Retention at IUP, n.d. and 1995-1996

Series A

Box 10 (5 folders)

1. Academic Advising Handbooks, 1967, 1989
2. Proposed University School Closing, 1994
3. Copyright Policy, 1995
4. *Liberal Studies & You* Brochure, 1989
5. Pine Grove Project Annual Report, 2000-2002

Series B: Has been moved to RG 52

Series C: Office of Institutional Planning and Research

Box 1 (12 folders)

1. Academic Program Evaluation Guidelines, October 1984

2. Brochures for Faculty Research Seminars
3. Comparisons Among the 14 State-Owned Institutions, 1981-1982
4. Data Base for the SSHE, 1983
5. Financial Report for Research and Scholarly Activity, November 1, 1980
6. Occasional Papers Series, No. 1-6
7. Performance of IUP Students on the Watson-Glazer Critical Thinking Appraisal
8. Statistical Profiles, 1978-1979
9. Summary of Salary for Newly hired Faculty in 1982-1983
10. Statement on research Activities at Indiana State College Prepared for the House Committee on Higher Education, 1965
11. Instructional Load by department, Fall 1968
12. Report "Union Leader Responses to California's Work Sharing Unemployment Insurance Program" By McPherson & Morpand of IUP, Published in BNA Daily Labor Report

Series C: Office of Institutional Planning and Research

Box 2 (12 folders)

1. Eight-year Projection, 1962
2. Six year Projection, 1965
3. Futures Planning, 1978-1988
4. Planning Document, 1974
5. Summary of Reports Available from Administrative Offices at IUP, February 1986
6. Three-year Action Plans, 1977-1980 and 1981-1983
7. Planning Directions for the Eighties and Nineties 1985, 1986, 1987
8. IUP Long Range Plan, 1983-1988 and 1984-1989
9. Executive Summary of Priorities for 1990-1995
10. Strategic Plan, 1990-1995
11. Proposed Strategic Plan, 1997
12. Environmental Scanning Strategic Planning, 1996

Series C: Office of Institutional Planning and Research

Box 3 (19 folders)

1. Academic Affairs Unit Plan
2. Administrative Division - Unit Plan
3. Business, College of - Unit Plan
4. Continuing and Non-Resident Education, School of - Unit Plan
5. Criteria for Teaching Graduate Courses, 1986
6. Education, College of - Unit Plan
7. Faculty Professional Development Programs
8. Finance Division - Unit Plan
9. Fine Arts, School of - Unit Plan
10. Long Range Plans, The Graduate School - Unit Plan
11. Health Services, College of - Unit Plan
12. Home Economics, College of - Unit Plan
13. Humanities and Social Sciences, College of - Unit Plan

14. Natural Sciences and Mathematics, College of - Unit Plan
15. Library - Unit Plan
16. Student and University Affairs, Division Of - Unit Plan
17. Admitted Student Questionnaire Plus, 1994
18. Research Edition State System of Higher ED. Fact book, Fall 1991
19. Research Edition State System of Higher ED. Fact book, Fall 1992

Series C: Office of Institutional Planning and Research

Box 4 (8 folders)

1. Curriculum Handbook, 1987, 1993
2. Curriculum Planning and Resource Review, 1988
3. Faculty Doctoral Support Policy Statement, 1988
4. General Education Task Force, 1986
5. Long Range Planning Committee Minutes, 1989
6. Long Range Planning enrollment projection report, 1989
7. "Together . . . Leading the Way" Strategic Planning at IUP, 1996-1997
8. Fact book IUP, 1994

Series C: Office of Institutional Planning and Research

Box 5 (10 folders)

1. Fact book, Fall 1995
2. State System of Higher Education Fact book, 1996-1997 Academic Year
3. State System of Higher Education Fact book, 1989-1990
4. State System of Higher Education Fact book, 1999-2000
5. State System of Higher Education Report to the Commonwealth
6. State System of Higher Education Fact book, 1993
7. Provost's Mini-Symposium
 - a. "Perspectives on Our National Experience: Race, Class & Gender"
 - b. "The Dawning of a New Era"
8. Profile (%) of Fall 1998 Freshman at IUP (First-Time Full-Time Freshman Only)
9. Results of 1998 National CIRP Freshman Survey, April 1999
10. Results of 2001 National CIRP Freshman Survey, September 2002

Series C: Office of Institutional Planning and Research

Box 6 Office of Institutional Research (2 folders)

1. IUP Trend Book, 1998
2. IUP Trend Book, 2003

Series C: Office of Institutional Planning and Research

Box 7 Liberal Studies Program, 1987-2002 (25 folders)

1. Liberal Studies Program, 1987-1988 and 1989 (1)
2. Liberal Studies Committee Minutes, 1989 (2)
3. Liberal Studies Committee Minutes, 1989 (3)
4. Liberal Studies Committee Minutes, 1990-1991 (1)

5. Liberal Studies Committee Minutes, 1990-1991 (2)
6. Liberal Studies Committee Minutes, 1990-1991 (3)
7. Liberal Studies Committee Minutes, 1991-1992 (1)
8. Liberal Studies Committee Minutes, 1991-1992 (2)
9. Liberal Studies Committee Minutes, 1991-1992 (3)
10. Liberal Studies Committee Minutes, 1993
11. Liberal Studies Committee Minutes, 1994
12. Liberal Studies Committee Minutes, 1995-1996
13. Liberal Studies Committee Minutes, 1997-1998
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15. Liberal Studies Committee Minutes, 1999-2000
16. Liberal Studies Committee Minutes, 2000-2001
17. Liberal Studies Committee Minutes, 2001-2002
18. Liberal Studies Committee Minutes, 2002-2003
19. Liberal Studies Committee Minutes, 2003-2004
20. Liberal Studies Committee Minutes, 2004-2005
21. Liberal Studies Committee Minutes, 2005-2006
22. Liberal Studies Committee Minutes, 2006-2007
23. Liberal Studies Committee Minutes, 2007-2008
24. Liberal Studies Committee Minutes, 2008-2009
25. Liberal Studies Committee Minutes, 2009-2010

* Liberal Studies Committee Minutes, 1998-1999, 1999-2000, 2000-2001, 2001-2002, 2002-2003, 2003-2004, 2004-2005, 2005-2006, 2006-2007, 2007-2008, 2008-2009, 2009-2010, 2010-2011 (available online and on CD).

Series C: Office of Institutional Planning and Research
Box 8 Institutional Advancement Division

1. Annual Operating Plan, 1997-1998

Series D: Dean's Meeting Minutes

Box 1 (17 folders)

1. Deans, 1977-1980
2. Academic Deans Meetings, 1981-1984
3. Academic Deans, 1983-1984
4. Academic Deans Meetings, 1985-1986
5. Dean's Breakfast Meeting Minutes, 1986-1987
6. Dean's Breakfast, 1986-1988 (3 folders)
7. Dean's Meeting Minutes, 1987-1988 (3 folders)
8. Dean's Meetings, 1988-1989 (2 folders)
9. Dean's Meetings, 1990-1991 (2 folders)
10. Dean's Meetings, 1991-1992 (2 folders)

Series D: Dean's Meeting Minutes

Box 2 (14 folders)

1. IUP Culinary School Advisory Council – Sharon McGowan
2. Dean's Minutes, 7/1986-12/1992 (3 folders)
3. Dean's Minutes, 1/1993-12/1993 (2 folders)
4. Dean's Minutes, 1/1994-5/1994
5. Dean's Minutes, 6/1994-12/1994 (2 folders)
6. Dean's Minutes, 1/1995-6/1995 (3 folders)
7. Academic Dean's Meeting, 9/1982-8/1983
8. Academic Dean's Meeting, 10/21/1983-10/2/1984

Series D: Dean's Meeting Minutes**Box 3 (14 folders)**

1. Dean's Minutes, 9/1997-12/1997 (2 folders)
2. Dean's Minutes, 1/1998-8/1998 (2 folders)
3. Dean's Minutes, 9/1998-12/1998 (2 folders)
4. Dean's Minutes, 1/1999-7/1999 (2 folders)
5. Dean's Minutes, 8/1999-12/1999 (2 folders)
6. Administrative Group, Jan. 1986 – Dec. 1989 (2 folders)
7. Administrative Group, 1/1990-6/1995
8. Administrative Group, 7/1995-9/1997

Series D: Dean's Meeting Minutes**Box 4 (7 folders)**

1. Dean's Minutes, 7/1995-12/1995 (2 folders)
2. Dean's Minutes, 1/1996-8/1996 (2 folders)
3. Dean's Minutes, 9/1996-12/1996
4. Dean's Minutes, 1/1997-8/1997 (2 folders)

Series E: Enrollment, Reports, and Long-Term Planning**Box 1 (17 folders)**

1. Enrollment, 1949-1980
2. Enrollment, 1983-
3. Enrollment Reports
4. IUP Institutional Report to the NCATE
5. Safety Sciences Progress Report submitted to the Related Accreditation Commission of the Accreditation Board for Engineering and Technology
6. Pennsylvania and the State System of Higher Education in the 1990s: Demographics and Trends, December 1987 & April 1992
7. Academic Affairs Annual Report, 1981/1982 and 1982/1983
8. Academic Affairs Annual Report, 1983/1984 and 1984/1985
9. Student Affairs Division – Annual Report, 1981/1982 and 1982/1983
10. Student & University Affairs Division – Objectives, 1983/1984
11. Division of Student Affairs – Mission & Goals, 1982 and 1983
12. Middle States Periodic Review Report, June 1990
13. IUP Self-Study for Reaccreditation for the MSACS, 1984

14. Planning Directions for the Eighties and Nineties – Long-Range Planning Committee, 1988
15. Long-Range Plans, 1980s
16. Strategic Plan, 1990-1995
17. IUP Advancing a Legacy of Excellence, 2007-2012 University Strategic Plan, 2007

Series F: Program Evaluations – Internal & External**Box 1 (17 folders)**

1. Accounting Self Study, 1985
2. Art Department, 1982/1983
3. Art Department Action Plan, 1987/1988
4. ASBED Department Evaluation, 1982/1983
5. Biology self-study report, 1981-1986
6. Chemistry self-study & external evaluation
7. Communications Media evaluation, 1984/1985
8. Program Review – Communications Media, 1985
9. Computer Science self-study, 1986
10. Consumer Services Dept., completed 4/1989
11. Counselor Ed. Self-study & external evaluation (2 folders)
12. Counselor Education department?
13. Department of Criminology, self-study, 1981-1986
14. Criminology, external evaluation, 1987
15. Economics department evaluation, vol. 1, 1983/1984
16. Educational Psychology, 1987-1988 and 1988-1989
17. Academic program evaluation of the English department, 1984/1985, vol. 1-A

Series F: Program Evaluations – Internal & External**Box 2 (14 folders)**

1. Academic progress evaluation of the English Department, 1984/1985 1-B
2. Academic progress evaluation of the English Department, 1984/1985 Appendices
3. Finance/MIS
4. Financial Aid Office self-study report March, 1989
5. Food and Nutrition
6. Foundations of Education 1982/1983
7. French
8. Geography, 1982/1983
9. Geoscience, 1987-1988 and 1988-1989
10. German Evaluators
11. Health and Physical Education, 1984/1985 evaluation
12. History Dept. 1986 self-study report and appendices, 1983
13. Home Economics Education self-study, December 1982
14. Home Economics Education Dept. evaluation, 1982/1983

Series F: Program Evaluations – Internal & External**Box 3 (17 folders)**

1. ILR (Industrial & Labor Relations), self-study, 1988
2. Journalism, 1984/1985
3. Academic program evaluation, Management/Marketing Dept., final report, May 16, 1988
4. Mathematics Department, 1983/1984
5. Self-study, 1983 & 1988 Mathematics
6. Mathematics, 1988-1989 and 1989-1990
7. Music, self-study, 1988
8. Program Review, Nursing, 1983
9. Nursing Dept. evaluation, vol. I, 1983/1984
10. Nursing
11. Self-study report, Nursing Dept., July 1985
12. Philosophy
13. Physics, 1982/1983
14. Physics Action Plan, 1987/1988
15. Physics , Program evaluations, 1983-1988
16. Political Science, 1985/1986
17. Dept. of Professional Studies, 5 year study, 1983-1987

Series F: Program Evaluations – Internal & External**Box 4 (15 folders)**

1. Professional Studies in Education
2. Psychology self-study and external evaluation
3. Safety Science Dept. evaluation, 1982/1983, Vol. 1
4. Safety Sciences, 1982/1983, vol. II
5. Safety Sciences self-study & external evaluations
6. Sociology/Anthropology self-study, 1983-1988
7. Sociology/Anthropology self-study
8. Dept. of Spanish and Classical Language self study, 1984/1985-1988/1989
9. Special Education, 1988-1989 and 1989-1990
10. Theater self-study & external evaluation
11. 1985 Theater Department self-study, Appendices Vol. 1, A-I
12. 1985 Theater Department self-study, Appendices Vol. 2, J-X
13. 1985 Theater Department self-study, Appendices Vol. 3, Y-JJ
14. Program Review – University School, 1982
15. The University School, 5 year evaluation self-study, prepared on April 25, 1988

Series F: Program Evaluations – Internal & External**Box 5 (15 folders)**

1. Enrollment Management – Advisory Committee Minutes, March 1997 – April 2000 (part 1)
2. Enrollment Management – Advisory Committee Minutes, March 1997 – April 2000 (part 2)
3. Enrollment Management – Advisory Committee Minutes, March 1997 – April 2000 (part 3)
4. Council of Deans, February 2000 - June 2000 (Part 1)
5. Council of Deans, February 2000 - June 2000 (Part 2)
6. Council of Deans, February 2000 - June 2000 (Part 3)

7. Council of Deans, July 2000-December 2000
8. Council of Deans, January 2001-December 2001
9. Refocus Sub Committees
10. College of Podiatric Medicine Agreement
11. College of Optometry, 1979
12. 1986 Provost/President Welty Academic Linkage Agreement between IUP and University of Poona, India
13. 1982 Provost International Curriculum conference on General Education
14. Phase II Refocus Committee Part 1
15. Phase II Refocus Committee Part 2