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**Record Group 66
Foundation for IUP**

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Foundation for IUP; Record Group 66
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Scope and Content

This collection contains information and correspondence from the Foundation for IUP.

Provenance

Unknown.

Restrictions

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Processor

Collection processed and arranged by Special Collections Staff, 2009.

Container List

Box 1

1. Newsletters
2. Annual Reports, 1983-1986
3. Annual Reports, 1980s and 2007-2009 (see
4. Capital Campaign, 1987
5. Crusade for Excellence, 1981
6. Preliminary Proposal, 1967
7. Promotional Material
8. University Retirees Campaign
9. Report of Giving
10. Capital Campaign (1990s)
 - a. The President's Five-Year Report, 1992-1997 (Dr. Lawrence Pettit)
 - b. Into the Twenty-First Century: The Campaign for Indiana University of Pennsylvania
 - c. The Campaign for IUP in the News, selected media coverage of the Campaign for Indiana University of Pennsylvania
11. Foundation for IUP: 50-Year Anniversary Celebration, October 27, 2017

Box 2

1. President's Senior Staff Minutes, July-August 1988
2. Institutional Advancement

3. John D. Welty, Goals 1986-1987
4. Investment Committee Meeting Minutes, 1982-1983
5. Internal Revenue Service
6. Incorporation of the Foundation for IUP
7. Finance Committee Meeting Minutes, May 23, 1983-July 3, 1985
8. Finance Committee Meeting Minutes, June 19, 1986
9. Finance Committee Meeting Minutes, February 25, 1987
10. Finance Committee Meeting Minutes, July 14, 1987
11. Indiana Branch Resources
12. Information on Canoe, McCoy, Cresson, Elk, and Ridgeway Branches of Pennsylvania Railroad
 - a. Parcel PAE 040-041
13. Real Estate Property Holding Options Report by Penn Central
14. Cherry Tree-Dixonville Railroad
 - a. Starford and Two Lick Substations
15. Cherry Tree-Dixonville Railroad
16. Spangler/Stiffertown Parcel Resources
17. Pennsylvania Railroad System
 - a. Right of Way & Track Maps
18. Tunnelton Row Branch Resources
19. Southfork Branch Resources
20. Ridgeway Branch Resources
21. Eastern Reservoir of Pennsylvania Canal
22. Emeigh Run Branch Resources
23. McCoy Run Branch Resources
24. Cresson Branch Resources
25. Canse & Elk Run Branch Resources
26. Board of Director's Meeting, November 19, 1981
27. Board of Director's Meeting, February 4, 1982
28. Board of Director's Meeting, May 6, 1982
29. Board of Director's Meeting, September 9, 1982
30. Board of Director's Meeting, November 18, 1982
31. Board of Director's Meeting, February 3, 1983
32. Board of Director's Meeting, May 5, 1983
33. Board of Director's Meeting, September 8, 1983
34. Board of Director's Meeting, November 17, 1983
35. Board of Director's Meeting, February 2, 1984
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38. Board of Director's Meeting, November 15, 1984
39. Board of Director's Meeting, February 7, 1985
40. Board of Director's Meeting, May 2, 1985
41. Board of Director's Meeting, September 5, 1985

42. Board of Director's Meeting, December 5, 1985
43. Board of Director's Meeting, March 16, 1986
44. Board of Director's Meeting, March 6, 1986
45. Board of Director's Meeting, June 12, 1986
46. Board of Director's Meeting, September 4, 1986
47. Board of Director's Meeting, October 28, 1986
48. Board of Director's Meeting, November 20, 1986

Box 3 Meetings

1. Board of Director's Meetings, February 25, 1978 – September 10, 1981
2. Executive Committee Meetings, May 16, 1978 – November 13, 1986

Box 4

1. State System of Higher Education, 1982-1984
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3. State System of Higher Education, 1986
4. Board of Directors Information, 1984-1985
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 - a. Executive Session, February 3, 1983
 - b. Minutes, Regular Session, May 5, 1983 – September 8, 1983
6. Executive Committee Meeting Minutes, 1985
7. Executive Committee Meeting Agenda, 1986
8. Executive Committee Meeting Minutes, 1986
9. Executive Committee Meeting Agenda, 1987
10. Executive Committee Meeting Minutes, 1987
11. Board of Directors Agenda, 1986
12. Board of Directors Minutes, 1986
13. Board of Directors Agenda, 1987
14. Board of Directors Minutes, 1987
15. By Law Amendments
16. Foundation Financial Statements, 1986-1987
17. Finance Committee Budget Meeting, April 15, 1988
18. Finance Committee Budget Meeting, July 6, 1988
19. Finance Committee Budget Meeting, November 22, 1988
20. Finance Committee Budget Meeting, June 26, 1989
21. Executive Committee Meeting, May 6, 1988
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26. Executive Committee Meeting, March 22, 1989
27. Executive Committee Meeting, May 11, 1989
28. Executive Committee Meeting, May 18, 1989

29. Executive Committee Meeting, June 29, 1989
30. Executive Committee Meeting, September 14, 1989
31. Executive Committee Meeting, November 22, 1989
32. Budget, 1981-1982
33. Budget, 1982-1983
34. Budget, 1984-1985
35. Budget, 1985-1986
36. Photographs – Miscellaneous

Box 5 Meetings

1. Executive Committee Meetings, August 28, 1986 - February 10, 1988
2. Board of Director's Meetings, September 24, 1987 - November 30, 1989

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1. Board of Directors Meeting September 7, 1986
2. Board of Directors Meeting February 19, 1987
3. Board of Directors Meeting May 14, 1987
4. Shearer Trial
 - a. Legal Information
5. Shearer Trial
6. Shearer Trial
7. Executive Committee Meeting Discussions
8. Go IUP
9. Press Releases
 - a. Resignation of Arnold R. Schaid, S. W. Jack, Sutton Hall
10. Proofs
 - a. Sam Jack Plaque
11. Publicity
12. Anthony Lenzi Correspondence A-B, 1989
13. Anthony Lenzi Correspondence C-D, 1989
14. Anthony Lenzi Correspondence E-G, 1989
15. Anthony Lenzi Correspondence H-K, 1989
16. Anthony Lenzi Correspondence L-M, 1989
17. Anthony Lenzi Correspondence M (continued), 1989
18. Anthony Lenzi Correspondence N-R, 1989
19. Anthony Lenzi Correspondence S-Z, 1989
20. Anthony Lenzi Miscellaneous Correspondence, 1988
21. Anthony Lenzi Miscellaneous Correspondence, 1988
22. Action List
23. IA Staff Workshop, June 6, 1989
24. IA Division Meeting Action
25. Anthony Lenzi Correspondence A, 1988

Box 7 Correspondence, 1988-1989

1. Anthony Lenzi Correspondence B, 1988
2. Anthony Lenzi Correspondence C-D, 1988
3. Anthony Lenzi Correspondence E-G, 1988
4. Anthony Lenzi Correspondence H-I, 1988
5. Anthony Lenzi Correspondence J-K, 1988
6. Anthony Lenzi Correspondence L-Mackey, 1988
7. Anthony Lenzi Correspondence Maliver –M, 1988
8. Anthony Lenzi Correspondence N-R, 1988
9. Anthony Lenzi Correspondence S, 1988
10. Anthony Lenzi Correspondence T-Z, 1988
11. Dr. Peter Smits, 1988
12. Dr. Peter Smits, 1989
13. Dr. Peter Smits, 1988-1989
14. Dr. John Welty, 1989 Memos
15. Dr. John Welty, 1989, August 1, 1989 - February 28, 1989
16. Dr. John Welty, January 1, 1989 - July 31, 1989
17. Dr. John Welty, January 1, 1988 - July 31, 1988
18. Dr. John Welty, August 1, 1988 - December 31, 1988
19. Dr. John Welty, 1988 Memos
20. Dr. John Welty, 1988 Letters for Signature

Box 8

1. Foundation Orientation
2. Foundation for IUP Resolutions
3. Foundation Correspondence, 1989-1992
 - a. Foundation Board of Directors' Elections
 - b. Committee Appointments
4. IUP Council of Trustees Institutional Advancement Committee Meeting, September 27, 1991
5. Miscellaneous Correspondence
6. Organizational Booklet Material
7. Foundation for IUP By-Laws

Box 9

1. Board of Directors' Orientation
2. Memorandum
3. Executive Committee Meeting November 7, 1967
4. Executive Committee Meeting May 1, 1968
5. Executive Committee Meeting January 20, 1969
6. Executive Committee Meetings, January 28, 1969, May 6, 1969, May 29, 1970, and March 9, 1973
7. Executive Committee Meeting Agenda and Minutes, February 2, 1990
8. Executive Committee Meeting Agenda and Minutes, May 10, 1990

9. Executive Committee Meeting Agenda and Minutes, June 25, 1990
10. Executive Committee Meeting Agenda and Minutes, September 13, 1990
11. Executive Committee Meeting Agenda and Minutes, December 6, 1990
12. Executive Committee Meeting Agenda and Minutes, January 18, 1991
13. Executive Committee Meeting Agenda and Minutes, February 6, 1991
14. Executive Committee Meeting Agenda and Minutes, May 9, 1991
15. Executive Committee Meeting Agenda and Minutes, June 27, 1991
16. Executive Committee Meeting Agenda and Minutes, September 19, 1991
17. Executive Committee Meeting Financial Transfer Survey, September 19, 1991
18. Executive Committee Meeting Survey and Miscellaneous Correspondence, December 12, 1991
19. Executive Committee Meeting Agenda and Minutes, December 12, 1991
20. Board of Directors' Agenda, October 20, 1967
21. Board of Directors' Agenda, February 29, 1968
22. Board of Directors' Agenda, May 24, 1968
23. Board of Directors' Agenda, October 11, 1968
24. Board of Directors' Agenda, May 23, 1969
25. Board of Directors' Agenda, September 25, 1970
26. Board of Directors' Agenda, May 28, 1971
27. Board of Directors' Agenda, October 8, 1971
28. Board of Directors' Agenda, October 27, 1972
29. Board of Directors' Agenda, May 25, 1973
30. Board of Directors' Agenda and Minutes, February 15, 1990
31. Board of Directors' Agenda and Minutes, May 17, 1990
32. Board of Directors' Budget and Audit Report, September 21, 1990
33. Board of Directors' Agenda and Minutes, September 21, 1990
34. Board of Directors' Agenda and Minutes, December 14, 1990
35. Board of Directors' Agenda and Minutes, February 15, 1991
36. Board of Directors' Agenda, May 17, 1991
37. Board of Directors' Agenda, Minutes, and Audit Report, September 27, 1991
38. Board of Directors' Agenda and Minutes, September 27, 1991
39. Board of Directors' Survey & Development Operations List, December 20, 1991
40. Board of Directors' Agenda and Minutes, December 20, 1991

Box 10

1. Natural Resources Committee
2. Summary of Natural Resources Program
3. Summary of Natural Resources
4. Mack/Bonya
5. Holsinger
6. Natural Resources - Fairman Gas & Oil Lease Agreement – Carino Tract, Indiana
7. Oil and Gas Lease Original (copy) Fairman Drilling Company and Foundation for IUP
8. Ray Fairman Drilling well RE: Donee Form-IRS Form 8282

9. Well Production and Income Monthly Reports
10. Leasure (A)
11. Leasure (B)
12. Doverspike
13. Marsh Run Property
14. Natural Resources-Conflict of Interest
15. Fairman Drilling Company
16. Natural Resources-Draft Oil and Gas Lease between Foundation and Fairman Drilling Co.
17. Anonymous Gift, Mackey, Zilner, Bogke
18. McIntire

Box 11

1. Knowlton
2. Drilling Companies
3. Felmont Correspondence
4. The Jack Company (J&J Enterprises)
5. Consolidated
6. Turm Oil
7. Atlas Resources
8. Donald and Associates
9. Keystone Energy Oil & Gas Production
10. Mark Resources
11. Mid-East Oil
12. Rochester & Pittsburgh Coal Company
13. Superior Oil
14. Union Drilling
15. Victory Development
16. Reschini
17. Appraisers & Consulting Firms
18. John G. Redic
19. George Allam, Jr. Petroleum Engineer
20. Angerman Associates, Inc.
21. James Cawley
22. Doran & Associates, Inc. Geology & Petroleum
23. Norton Associates
24. Gwin, Dobson & Foreman Inc.
25. William McClure, Attorney

Box 12

1. William McClure (Billing)
2. Peoples Natural Gas Company
3. Phillips Gas & Oil Company
4. Standard Foundation Lease Agreement Felmont

5. Phillips Productions Company "Draft Lease" 3/20/87
6. Foundation Lease Agreement
7. General
8. Memo for Record
9. Solicitation
10. Info Regarding the Endowment
11. Procedure for Evaluating Gifts of Natural Resource
12. Articles from Journals
13. Coal Information from Geology Department
14. Carl E. Weller
15. Realty Tax Laws
16. Gas Booklet
17. Library: Natural Resources Bibliography
18. Photographs and Publicity
19. Natural Resources- Donee Information Return (form 8282)
20. Natural Resources Program Legal- McClure & Wolf Mack
21. Bonya Letters Forms to Completed (8282 & 8283)
22. Misc Letters
23. Carino

Box 13

1. Holsinger/Clark
2. Kauffman
3. Dr. Chester Kauffman
4. Mack & Bonya
5. Kovalchick
6. Coal Tract Paul Marcoline-Gift of Coal 387 Acres, West Mahoning Township, Indiana, PA
7. Marcoline Coal Tract
8. Paul & Mildred Marcoline
9. Marcoline
10. Carino well #5
11. Carino well #10
12. Carino well #14
13. Carino well #6
14. Doverspike
15. Mackey/Zilner/Boske
16. Kovalchick
17. Mack Park Wells Pipe Line Estimates
18. Knowlton
19. Kauffman
20. Natural Resources- Notes on Phone Calls, Meetings, Etc.
21. Natural Resources Chronological Actions Miscellaneous 1982-1987
22. Natural Resources Minutes

23. Sample Copies of Forms, Deeds, Lease
24. Natural Resources-Standard Oil & Gas Lease
25. Sample Copies of Natural Resources Deeds
26. Forms Prospects & Donor Information
27. Natural Resources Disc.

Box 14

1. Files Progress on Natural Resources
2. University Correspondence
3. California State College
4. Prospects
5. Suspects
6. Barletta
7. Charlemagne Investment Corp
8. Helwig
9. Co-Generation Project
10. Survey Information
11. Campus Tract- IUP

Box 15 Personnel Inactive

1. Strong, Cindy
2. Ferguson, Phyllis
3. Craig, Janet F.
4. Mack, Kathleen L.
5. Zolocsik, Marian
6. Condine, Marty S.
7. Gearhart, Robert M.
8. Brady, Margaret L.
9. Yesolinis, Linda B.
10. Guarino, Regina
11. Caruso, Pat
12. Degory, Betsy M.
13. Boucher, Margaret
14. Lenzi, Anthony
15. McDonald, Jim
16. Strong, Carol
17. Strong, Carol #2
18. Presidential Fund for Excellence
19. Foundation Staff Consolidation
20. Honors College (Bob Cook)
21. S.W. Jack Cogeneration Plant: Dedicated March 18, 1988
22. Auditing University Foundations (Handbook)
23. Breezedale Funds Information

24. Breezedale Gifts
25. Breezedale Inventory
26. Breezedale Inventory and Appraisals
27. Special Executive Budget Meeting, June 30, 1992
28. Special Executive Committee Study Session, November 13, 1992
29. Annual and Planned Giving (Misc.)
30. Board of Directors Meeting, February 28, 1992
31. Board of Directors, May 15, 1992
32. Board of Directors, October 16, 1992
33. Board of Directors, December 18, 1992
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46. Special Finance Budget Meeting, June 26, 1992
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5. Board Development/Nominating Committee (General)
6. Finance Committee, September 7, 1994
7. Planned Giving Committee - General
8. Executive Committee Motions
9. Executive Committee Meeting, December 12, 1991
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24. Executive Committee Meeting, October 17, 1995
25. Executive Committee Meeting, November 30, 1995
26. Board of Directors Election
27. President's Allocations, 1992-1993
28. Work Papers/Foundation Budget, 1991-1992
29. Foundation Budget Preparation
30. Budget Presentation Original, 1990-1991
31. Goals, Objectives, Metastrategies
32. Memo of Understanding and Response, 1985-1992
33. Investment Manager Proposal Procedures, 1993
34. Investment Co-Managers
35. Money Manager Services/Evaluation Forms
36. Investment Proposals
37. Board Minutes, 1967-1973
38. Board Minutes, 1974-1975

Box 17

1. Board Minutes, 1975
2. Board Minutes, 1976-1977
3. Board Minutes, 1978-1981
4. Board Minutes, 1982-1984
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6. Board Minutes, 1988-1991
7. Executive Committee Minutes, 1967-1981
8. Executive Committee Minutes, 1982-1986
9. Executive Committee Minutes, 1987-1989
10. Executive Committee Minutes, 1990-1991

CONFIDENTIAL FILES

1. Major Gifts Listed by Affluence Rating
2. Invest/Net Match Report, June 1993
3. Quicksearch-Financial Profile Report, August 1993
4. John Greenzabach & Assoc., Inc. Reports: Prospect Profile
5. Analysis Listing of Top Prospects, Major Gifts, Planned Giving, Annual Gifts
6. Prospect Profile Final Report, May 1993
7. The Prizm Handbook

Box 18

1. Campaign Think Tank, 1996
2. Corporate (Pacesetters/Leadership)
3. Corporate/Athletic Prospects
4. Volunteer Organizational Chart
5. Charles Neuhoff
6. CASE statements
7. Volunteer meeting, April 25, 1994
8. Volunteer meeting, November 14, 1994
9. Volunteer meeting, October 10, 1994
10. Volunteer meeting, September 12, 1994
11. Volunteer meeting, August 8, 1994
12. Volunteer meeting, July 11, 1994
13. Volunteer meeting, June 13, 1994
14. Volunteer meeting, March 14, 1994
15. Volunteer meeting Pittsburgh, December 20, 1994
16. Volunteer luncheon meeting, December 13, 1994
17. Volunteer correspondence
18. Miller/ Zaucha meetings
19. Outstanding pledges, 1997-1998
20. Bozzone meeting, February 22, 1994
21. Roemer's visit, March 13, 1996
22. Western PA Corporate prospects
23. Campaign report forms
24. Campaign plan TWD. 21st century
25. Campaign cabinet
26. Commitment /giving reports
27. Capital campaign toward 21st century
28. C/fd prospects (grouped)
29. C/fd division grid
30. C/fd volunteers
31. Foundation prospects
32. Renovation project
33. Budget, 1997-1998
34. Capital campaign
35. Punxsutawney capital campaign-meeting, February 28, 1990
36. Capital campaign
37. Capital campaign meetings, Mr. Lenzi, Dr. Welty, Dr. Smits, 1991
38. Honorary chairman
39. Public relations plan: The campaign for IUP
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41. Campaign recognition gifts
42. "Special recognition " gifts

43. campaign divisions lists

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1. Leadership division
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3. Capital/Annual pledge, July 1, 1993 – June 30, 1998
4. Revised timetable and activities, April 20, 1993
5. Campaign budget
6. Campaign leadership
7. Campaign reports
8. Campaign video
9. Abridged case statement
10. Case statement
11. Case statement issues
12. Case statement rev.
13. Centers of Excellence
14. The campaign for IUP-"Centers of Excellence"
15. College of Business-Advance Gifts prospects
16. College of Business- discussion with lead prospect
17. College of Business-proposal
18. Integra bank
19. Creative communication (publication of the case statement)
20. Electronic screening-The campaign for IUP-Grenzebach and Associates
21. The campaign for IUP-feasibility study
22. Feasibility study- exit interview/presentation schedule
23. Feasibility study- Resource advancement
24. Capital campaign planning
25. Prospect review (major gift)
26. Advance system (prospect tracking)
27. Geographic distribution of prospects
28. Prospect count by division
29. Slide presentation-The campaign for IUP
30. IDC Budget
31. IDC Proposal
32. IDC general file
33. IDC reports
34. IDC contract
35. IDC weekly reports
36. Pittsburgh event, October 1996
37. Corporate/Alum event-Warhol Museum, May 30, 1998
38. Corporate/Alum event-Hartwood acres, November 21, 1998
39. Exhibit 93
40. Budget, 1996-1997

Box 20 Addenda July 2001

1. Board Development/Nominating Committee, November 1, 1992
2. Board Development/Nominating Committee, April 23, 1992
3. Board Development/Nominating Committee, January 28, 1992
4. Results of Foundation Board Questionnaire, 1992
5. Board Development/Nominating Committee, November 14, 1991
6. Board Development/Nominating Committee, October 31, 1991
7. Board Development/Nominating Committee, September 10, 1991
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27. Investment Committee Meeting, November 5, 1992
28. Investment Committee Meeting, October 8, 1992
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31. Meeting with W.H. Spadafora, August 20, 1991
32. Investment Policy, April 12, 1991
33. Meeting with John Culbertson, April 10, 1991
34. Investment Committee Meeting, March 21, 1991
35. Investment Committee Meeting, January 28, 1991
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38. Natural Resources Committee, September 12, 1991
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Box 21

1. Taxes and Giving Conference, July 15-17, 1992
2. Planned Giving Committee Meeting, December 10, 1992
3. Planned Giving Responses, April 1992
4. Planned Giving Committee Meeting, August 10, 1992
5. Planned Giving Committee Meeting, July 6, 1992
6. Planned Giving Committee Meeting, June 23, 1992
7. Planned Giving Committee Meeting, May 19, 1992
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10. Planned Giving Committee Meeting, February 25, 1992
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15. Planned Giving Committee Meeting, October 29, 1991
16. Planned Giving Committee Meeting, October 15, 1991
17. Planned Giving Committee Meeting, September 12, 1991
18. Planned Giving Workshop, December 18, 1991
19. Public Relations Committee, October 9, 1992
20. Public Relations Committee, April 3, 1992
21. Public Relations Committee, January 27, 1992
22. Public Relations Committee, November 13, 1991
23. Planned Giving Mailing, April 1992
24. Public Relations Committee, September 13, 1991
25. Public Relations Committee, May 3, 1991
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27. Public Relations Committee, February 8, 1991
28. Public Relations Committee, January 11, 1991
29. Strategic Planning/Development Committee, November 20, 1992
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32. Strategic Planning/Development Committee, February 5, 1992
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34. Meeting with Jim Miller, November 20, 1991
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36. Strategic Planning/Development Committee, October 11, 1991
37. Strategic Planning/Development Committee, September 13, 1991
38. Strategic Planning/Development Committee, June 5, 1991
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42. University Awareness Committee, July 23, 1992

43. University Awareness Committee, June 24, 1992
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45. University Awareness Committee, January 31, 1992
46. University Awareness Committee, November 15, 1991
47. University Awareness Committee, September 13, 1991
48. Student Life Committee, April 29, 1991
49. Student Life Committee, January 25, 1991

Box 22 (9 folders)

1. Foundation for IUP: 30th Anniversary Celebration, 1998
2. Foundation for IUP: Lively Arts (see Record Group 68)
3. Foundation for IUP: Annual Report, 2002-2003
4. Foundation for IUP: Annual Report, 2003-2004
5. Foundation for IUP: Annual Report, 2004-2005
6. Foundation for IUP: Annual Report, 2005-2006
7. Foundation for IUP: Annual Report, 2006-2007
8. Foundation for IUP: Annual Report, 2007-2008
9. Foundation for IUP: Annual Report, 2008-2009