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01.16.1874

1874. Jany. 16th, Board of trustees of the Indiana Normal School of Pennsylvania met at the counting room of Wilson & Sutton, in pursuance of the call of the President. Present John Sutton in the chair, Christy, Smith, Bodenhammer, St. Clair, Clark, Peter Sutton and Lewis—

On motion of Jos. R. Smith an order was directed to be drawn to W^m Lewis for \$48.50¹ being am't of his bill for hauling water—also in favor of McFarland & Tumer, for \$74.30, as per bill rendered also to Peter Sutton for \$181.76 being the balance in full for expense attending the sinking of the well—also to Alex M. Stewart for \$18.00. discount on note & #3 State Tax—

Adjourned

Silas M. Clark

sec'y

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02.06.1874

1874. Feby. 6th, Board of trustees of the Indiana Normal School of Penn^a met at the counting room of Sutton & Wilson—present John Sutton, in the chair, Peter Sutton, Jos. R. Smith, Geo. S. Christy, D^f. St. Clair, G. W. Bodenhammer, Geo. R. Lewis & S. M. Clark.

On motion of Silas M. Clark, M^f. John Sutton & D^f. Lewis were appointed a committee to examine

¹ 0.0 appears above each dollar amount in manuscript

the accounts of the treasurer and report to the board
the financial condition of the corporation.

Order for
\$200.
for Drum.

On motion of Silas M. Clark an order was
directed to be drawn to Jas. W. Drum for \$200.
on account of his compensation as architect. 0.0.

Adjourned— Silas M. Clark
Sec'y

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02.13.1874

1874. Feby. 13th, Board of Trustees of the Indiana
Normal School of Pennsylvania met at the
counting room of Wilson & Sutton in Indiana
on Feby. 13, 1874, p—²

Present—John Sutton in the chair, D^f. St. Clair,
D^f. Lewis, P. Sutton, Geo. W. Bodenhammer, G. S. Christy,
Jos. R. Smith, and S. M. Clark,

Treasurer's
accounts.

The committee appointed to examine the accts
of the treasurer reported a balance of \$5487.89
in the hands of the treasurer—

On motion of Jos. R. Smith, S. M. Clark &
E. P. Hildebrand were appointed a committee
to go to Harrisburg on business connected
with the school.

Adjourned— Silas M. Clark
sec'y

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04.11.1874

² It appears that the Secretary started to write “present” and then chose to make it a separate paragraph

1874. April 11th, Board of Trustees of the Indiana Normal School of Pennsylvania met at the office of the Secretary at 7 ½ o'clock p.m. in pursuance of previous notice given.

Present John Sutton in the chair, D^r. St. Clair, Smith, Lewis, Bodenhammer, Peter Sutton and Clark.

Notice of
Election.

The Secretary was directed to give notice in the county papers of the election to be held on the first Tuesday of May next for trustees, &c.

Order for
\$1000—
V. H. & G.

On motion of Jos. R. Smith, an order was directed to be drawn, in favor of Voris, Haigh & Gregg for one-thousand dollars on their contract for building &c. 0.0

Jos. R. Smith having produced the receipt of the Treasurer for payment of the stock subscribed by him, a certificate was directed to be drawn to him for twenty shares of capital stock of twenty-five dollars each, which was accordingly done.

Committee
to conduct
Election.

D^r. Thos. St. Clair being called to the chair, and John Sutton presenting a receipt in full of the stock subscribed by him, a certificate was directed to be drawn accordingly, also done,

A. W. Wilson, A. T. Moorhead, Jr., J. D. Patton & W. B. Hildebrand, with the President and Secretary of the board were appointed to conduct the election on 1st Tuesday in May. Adjourned,

Silas M. Clark
sec'y

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05.02.1874

1874. May 2nd, Board of Trustees met, at office of

Secretary, pursuant to notice given. Mr. John Sutton
in the chair, Present Peter Sutton, D^r. St. Clair, D^r. Lewis,
J. R. Smith, Geo. W. Bodenhammer & S. M. Clark,

Orders were granted to pay expenses of travel on business
of School as follows—

John Sutton (\$20.)³ Twenty dollars, Geo. R. Lewis
(\$20.00) Twenty dollars, and Silas M. Clark (\$25.) Twenty-
Five dollars.

Adjourned,

Silas M. Clark

sec'y.

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05.05.1874

1874. May 5th, the Stockholders and Subscribers of
the Indiana Normal School of Pennsylvania met
at the Court House in the Borough of Indiana
pursuant to the provisions of the Act of Assembly
and of previous notice given, for the election of
a board of trustees, &c.

John Sutton being called to the chair, and Silas
M. Clark appointed Secretary, A. W. Wilson, J. D. Patton,
and A. T. Moorhead acted as tellers.

Whereupon the election proceeded under the conduct
of the said tellers, and the President and Secretary—

A ballot being had by the report of the tellers
it appeared that

John Sutton had votes

Silas M. Clark “ “

W. B. Hildebrand “ “

³ 0.0 appears above this and following dollar amounts to signify zero cents

A. W. Wilson “ “
Jas. R. Dougherty “ “
W. B. Marshall “ “
Dan S. Porter “ “
W^m R. Loughery “ “
Saml. A. Grove “ “

Whereupon the above named persons were declared
duly elected.

Adjourned,

Silas M. Clark
Sec’y

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05.12.1874

1874 May 12th. The newly elected Board of Trustees
of the Indiana Normal School of Penn^a., Mr. John
Sutton, Silas M. Clark, W^m B. Hildebrand, and W. Wilson,
Jas. R. Dougherty, W^m B. Marshall, Dan S. Porter, W^m R.
Loughery, and Saml. A. Grove, met at the Law Office
of Silas M. Clark, in the Borough of Indiana, pursuant
to previous notice.

Organized.
On motion of Silas M. Clark, Mr. John Sutton
was elected President of the Board, and on motion
of W. B. Hildebrand, Silas M. Clark was elected Secretary
of the Board.

Adjourned. Silas M. Clark
Sec’y

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05.28.1874

1874 May 28th. Board of Trustees of the Indiana

bids having been rec^d for the gas fitting of the school building, by the [?]⁵ for each size of pipe required, labor of fitting, &c. included as follows—⁶

Size	Row & Taylor	Tate M. & Tate.	Jarvis Holpin & Co.	Craig Bros.	Houston	R[?] & Co. ⁷
¼	8	12	6		14 ¾	9
⅜	10	12	7	10	15 ½	10
½	13 ½	12	9	12	16 ¾	12
¾	15 ½	15	12	15	19 ¼	15
1	18 ½	18	16	18	21 ¾	19
1 ¼	25	24	22	20	26 ¾	25
1 ½	28	30	28	25	30	31
2	35	40	40	30	41	43
2 ½			60			63

Gas Fitting
Awarded.

on due consideration of the several offers the contract was awarded to Mess. Jarvis Holpin & Co. at their bid as contained in written offer, which is accepted & the Secretary was instructed to notify them of the acceptance thereof—Adjourned.

Silas M. Clark

Sec'y

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08.10.1874

1874 August 10th Board of Trustees of the Ind^a.
Normal School of Pennsylvania, met at the office of the Secretary pursuant to notice given. Present John Sutton in the chair, Marshall, Dougherty, Loughery, Hildebrand, Wilson & Clark and Porter—

⁵ Illegible; possibly abbreviation for “following”

⁶ Chart appears in original manuscript with marginal note “Bids for Gas Fitting.” Also, chart’s only dividing lines resembled hand-written vertical figure-eights between each company column; however, the original manuscript book was lined.

⁷ Illegible Business Name

Secured by
mortgage.

by the said Trustee and the Treasurer. In order to secure the bond aforesaid, the President and Secretary are hereby authorized to execute a mortgage under the seal of the corporation for the amount of \$35,000. to the said trustees on all that certain lot & piece

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of ground situate in the Borough of West Indiana, adjoining the grounds of the Indiana Co. Agricultural Society, lands of A. W. Wilson, the Indiana Branch of the Penna. Rail Road Co., lands of Jno. Sutton's heirs, and the Indiana & Saltsburg road, containing eleven acres and ninety-six perches—

Which resolutions were passed by the unanimous vote of the board.

Whereupon the bonds & mortgage aforesaid having been prepared according to the tenor and effect of the foregoing resolutions, the same were signed, sealed & delivered, in presence of the board.

Mr. James P. Wood & Co. of Philad^a. having submitted a proposition for the heating of the buildings, the same was taken into consideration.

Heating
Building.

Adjourned to meet August 18, 1874 at 8 o'clock
a.m. Silas M. Clark

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08.18.1874

1874 August 18th, Board of Trustees of Indiana Normal School met at Secy's office pursuant to a [?]
Present full board, Jno. Sutton in chair.

After full discussion it was

Proposal of
J. P. Wood
& Co., accepted.

Resolved that the proposition of Jas. P. Wood & Co. as
submitted—be accepted, and the Sec'y & Mr. D. S.
Porter were authorized to conclude the agreement.

Adjourned.

Silas M. Clark

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08.31.1874

1874 August 31. Board of Trustees met at building
on Normal School grounds. Present full board.
Jno. Sutton in the chair.

An order was directed to be drawn in favor of
W. B. Marshall for \$24.40 being amt. expended
on repairs to fence as per bills. 0.0

The Sec'y was authorized to place \$5000 & [?]⁸
of the Bonds of Corporation, in the custody of the
1st Nat. Bk. of Indiana. & the same amount
in the hands of Ind. Co. Dept. Bk. for sale
& negotiation at \$95. on the hundred—

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Assessment.

On motion of W. B. Hildebrand it was
Resolved that an assessment of forty per cent be made
and the same is hereby made, upon the several shares
of stock of the Indiana Normal School of Pennsylvania
payable as follows. twenty per cent on the 10th day
September 1874, and twenty per cent on the 10th day
of October 1874 to A. M. Stewart, Esq., Treasurer.

On motion it was resolved that the contractors be
instructed to wainscot the bathrooms in 1st, 2nd & 3rd &

⁸ Illegible

to A. M. Stewart for \$18.75 discount on \$5000. note
in 1st Nat. Bk. Indiana.

Order for
\$2000.
V. H. & G.

An order was also directed to be drawn in favor
of Mess. Voris, Haigh & Gregg for \$2000. on acct.
of contract for building &c. 0.0.

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M^r. W. B. Hildebrand was authorized to address a
note to all delinquents, in payt. of assessment,
requiring immediate payment.

An order was directed to be drawn in favor of
A. W. Wilson for \$14.50 expenses on mortgage &c.
Also to John Sutton for \$5.00 for his expense to
Pittsburgh—

Adjourned.

Silas M. Clark

Secretary—

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10.10.1874

1874 Oct. 10. Board of Trustees of the Indiana
Normal School of Penn^a. met. Present a [?]¹⁰

Order for
\$6000—
V. H. & G.

An order was directed to be drawn by unanimous
vote of those present to Mess. Voris, Haigh & Gregg
for \$6000. on contract for building. (0.0)

Adjourned

Silas M. Clark

Sec'y

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10.23.1874

¹⁰ Illegible; possibly Latin reference to number of members in attendance; appears to begin with 'qu'

1874 Oct. 23. Board of Trustees of the Indiana Normal School of Pennsylvania met at the office of the Secretary. Present John Sutton in the chair, Marshall, Loughery, Hildebrand, Dougherty, & Clark.

\$2000.—
V. H. & G. On motion of W. B. Hildebrand, an order was directed to be drawn to Mess. Voris, Haigh & Gregg for \$2000. on building contract. 0.0.

Also to I. H. Peelor for \$33.50 amt. of his bill for labor of well.

\$3000. Bd's
V. H. & G. Also to Mess. Voris, Haigh & Gregg for \$3000— of bonds on 4th Story completion—&e.

Adjourned,

Silas M. Clark

Sec'y

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10.31.1874

1874 Oct. 31. Board of Trustees of the Indiana Normal School of Penn^a. met. Present John Sutton in the chair, A. W. Wilson, W. B. Hildebrand, W. R. Loughery, W. B. Marshall.

\$200—
J. W. Drum. On motion of W. B. Hildebrand, W. B. Marshall, was appointed Secretary pro tem, in absence of Mr. Clark and an order was directed to be drawn in favor of Mr. Jas. W. Drum, on acct. of service as architect for the sum of \$200. 0.0.

Adjourned,

W^m. B. Marshall,

Sec. Pro. Tem.

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11.10.1874

1874 Nov. 10. Board of Trustees of the Indiana Normal School of Pennsylvania, met at office of the Secretary. Present John Sutton in the chair, Marshall, Loughery, Grove, Clark, Wilson and Porter.

An order was granted to R. M. Birkman for \$8.00 as per bill rendered, for printing. 0.0.

An order was granted to Jno. Sutton for \$5.00 paid I. H. Peelor expenses to Pittsburgh—

An order was granted to W. B. Hildebrand for \$3.75 as per bill rendered for oil barrels.

\$6000—
V. H. & G. An order was granted to Mess. Voris, Haigh & Gregg for Five-Thousand dollars, on building contract (\$5000.00) and one for \$1000.00 payable in ten days on the same. 0.0. 0.0.

Adjourned, Silas M. Clark
Sec'y

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11.17.1874

1874. November 17. Board of Trustees of the Indiana Normal School of Pennsylvania met at the office of the Secretary. Present Sutton in the chair, Hildebrand, Marshall, Dougherty, Loughery, & Clark.

\$50. to
Co. Supt. Mr. Hildebrand offered the following resolution Resolved. That we aid the County Supt. to an amount not exceeding \$50., if the County Supt. will procure the services of Prof. Brooks of Millersville at the County Institute should his county appropriation be insufficient for the payment of expenses of said institute.

Adjourned, Silas M. Clark

Sec'y.

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11.19.1874

1874 November 19th Board of Trustees of the Indiana Normal School of Pennsylvania met at the Secretary's office. Present John Sutton in the chair, W. B.

Hildebrand, Marshall, Porter, Loughery & Clark.

On motion of Mr. Hildebrand, an order was directed to be drawn in favor of Voris, Haigh & Gregg for \$2000. on contract for erection of buildings &c. (0.0)

\$2000.

V. H. & G.

On motion of Mr. Porter, the Committee on Finance was authorized to ascertain and report upon what terms an insurance of \$20,000. could be obtained on the buildings of the corporation.

\$20,000.

Insurance.

Adjourned.

Silas M. Clark

Sec'y

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12.11.1874

1874 Decbr. 11. Board of Trustees of the Indiana Normal School of Pennsylvania met at the Secretary's office pursuant to personal notice given. Present John Sutton in the chair, Wilson, Porter, Hildebrand, Dougherty, Marshall & Clark.

On motion of A. W. Wilson, an order was directed to be drawn to Mess. Voris, Haigh & Gregg for \$2000—(0.0) and the Secretary was authorized from time to time as moneys shall come into the Treasury, to issue further orders to amount of \$7000. without further action of the board, and the Secretary shall also

\$2000—

7000—

V. H. & G.

issue to them the balance of the bonds to which
they are entitled under the contract.

An order was directed to be drawn to Mess. [?] & Co.
for \$100. to pay for [?]¹¹. (0.0).

Compromise
with Moss
& Co.

On motion of D. S. Porter the compromise offered
by Mess. Moss & Co. of Phila. to settle difficulty [?]-
-ing the [?] of the Certificates & Bonds, is accepted
and the Secretary is instructed to deliver them a \$100—
bond, and issue an order for \$29. cash in accord- (0.0)
-dance with the terms of compromise proposed—

Adjourned,

Silas M. Clark

Sec'y

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12.29.1874

1874 Dec. 29. Board of Trustees met at the Secretary's
office. Present is full board. Sutton in the chair.

Drum
\$400.—

An order was directed to be drawn in favor of
Mr. James W. Drum for \$400— [?]¹² four hundred-
dollars on account of professional service of Drum &
Kuhn, architects—(0.0)

Mr. Gregg of Voris, Haigh & Gregg presented a certifi-
-cate of Mr. Jas. W. Drum, architect, certifying that said
Voris, Haigh & Gregg were this day entitled to receive \$
of the \$14,000. (payt.¹³ due as “the work progresses to completion”)
less such amt. or amts. as may have been paid. Thereon
said certificate was read—

¹¹ Illegible. Company name appears to begin with 'Stul' and the item and/or service being paid for appears to begin with 'pu' of 'pr'

¹² Illegible

¹³ Abbreviation for 'payment'

Adjourned.

Silas M. Clark
Sec'y